**KIRKBY TOWN BOARD MEETING**

**Friday 12th April 2024**

**9am – 10.30am**

**Hybrid – Main Committee Room, Council Offices, Urban Road & Microsoft Teams**

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| **AGENDA** | **Page** |

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|  | **Welcome / Introductions / Apologies - Martin Rigley** |  |

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|  | **Declarations of Interest – All** |  |

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|  | **Board Governance - Martin Rigley**  Chair Role  Code of Conduct  Terms of Reference  Boundary Change Request |  |
| **4.** | **Mutual Ventures Introduction** |  |
| **5.** | **Engagement, development of the vision and investment plan** |  |

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| **6.** | **Any other business – All** |  |

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| **7.** | **Frequency, timings of meetings. Date of next meeting** |  |

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| ATTENDEES | | | |
| Name | Position on Board | Position/Organisation | Present |
| Martin Rigley | Interim Chair | Innovation Engineer, ECS Engineering | √ |
| Pete Edwards | Board Member | Chair, Ashfield Health and Wellbeing Partnership |  |
| Roy Lewis/ Toby Metcalf | Board Member | KARA (Kirkby Area Residents Association) | √ |
| Cllr Zadrozny | Board Member | Member for Nottinghamshire County Council (Leader of Ashfield District Council) | √ |
| Cllr Matthew Relf | Board Member | Executive Lead Member for Growth, Regeneration and Local Planning, Ashfield District Council | √ |
| Pauline Stojanovic | Board Member | Our Centre |  |
| Angie Peppard | Sub for Pauline Stojanovic | Our Centre | √ |
| Caroline Henry | Board Member | Police and Crime Commissioner |  |
| Daniel Howitt | Sub for Caroline Henry | Police and Crime Commissioner | √ |
| Fiona Johnson | Board Member | Associative Director, Civic Engagement, Nottingham Trent University (NTU) |  |
| Kelvin Eatherington | Sub for Fiona Johnson | NTU | √ |
| Lee Anderson, MP | Board Member | MP for Ashfield and Eastwood |  |
| Angela Bentley | Sub for Lee Anderson | MP Office | √ |
| Cllr Chris Huskinson | Board Member | Member for Kirkby, Ashfield District Council | √ |
| Louise Knott | Board Member | West Notts College |  |
| Amy Fox | Board Member | Portland Pathways | √ |
| Peter Cribb | Board Member | Inspire - Culture, Learning, Libraries |  |
| Peter Gaw | Sub for Peter Cribb |  | √ |
| Stewart Nubley | Board Member | Ashfield Spartans Boxing Academy | √ |
| Teresa Jackson | Board Member | Ashfield Voluntary Action | √ |
| Nicola Charles | Board Member | Boyes Stores | √ |
| Alan Cooke | Board Member | Showstoppers Ltd | √ |
| Mark Cawar | Board Member | Feather Partnership | √ |
| Katie Roberts | Board Member | Everyone Active (Leisure Operator) | √ |
| Dianne Holmes | Board Member | ATTFE |  |
| Simon Martin | Sub for Dianne Holmes | ATTFE |  |
| Melanie Phythian | Observer | Business and Trade, City local Growth | √ |
| Helen Davis | Observer | Strategic Lead, Active Notts. | √ |
| Mark Bandalli | Observer | Mutual Ventures | √ |
| Eva Trier | Observer | Mutual Ventures | √ |
| Gill Callingham | Observer | Mutual Ventures | √ |
| Andrea Stone | Supporting Officer | Wellbeing Manager, Ashfield District Council | √ |
| Christine Sarris | Supporting Officer | Assistant Director – Planning and Regulatory Services | √ |
| Hollie Maxwell-Smith | Supporting Officer | Discover Ashfield Lead, Ashfield District Council | √ |
| Tracey Bird | Supporting Officer | Wellbeing Officer – Place, Ashfield District Council | √ |
| John Bennett | Supporting Officer | Executive Director, Place, Ashfield District Council |  |
| Paula Straw | Supporting Officer | Events Officer, Ashfield District Council | √ |
| Paul Crawford | Supporting Officer | Investment Manager, Ashfield District Council | √ |
| Sarah Daniel | Supporting Officer | Assistant Director - Regeneration, Ashfield District Council | √ |
| Trevor Middleton | Supporting Officer | Town Centres and Markets Manager, Ashfield District Council | √ |

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| **Welcome / Introductions / Apologies** |
| * Apologies were noted from Liz Barrett, Pete Edwards and Louise Knott * Martin Rigley made his introduction and then everyone in the meeting introduced themself. |
| **Declarations of Interest**  Martin reminded everyone to complete their form and return it to [events@ashfield.gov.uk](mailto:events@ashfield.gov.uk) |
| **Board Governance** |
| * Martin explained his role as interim chair |
| * Code of Conduct - Referred to the code |
| * Terms of Reference – Referred to the Terms of Reference |
| * Boundary Change request – The map showing the proposed boundary changes was shared. This had been shared with board members prior to submission to government before Easter and there been general support for this. This includes an area on the south of Kirkby and the larger area of Annesley & Sherwood Business Park. * Roy Lewis suggested an additional area of Portland Park and the lane near the Cricketers Arms in Annesley as it has potential for walking and cycling routes. * Teresa Jackson asked about the area to the south of Kirkby which had been added. Roy Lewis explained that this area is near the railway line and has a lot of history as well as being run down and that he had suggested it be included as it has potential for connectivity and heritage, possibly for cycling and walking routes. * Paul Crawford spoke of the Towns Fund investment being made into upgrading cycle routes in the area. * Melanie Phythian clarified that a revised map would need to be submitted by 15.04.24. * Teresa Jackson asked for clarity on the fund and whether it can be used in more rural areas or only in built up areas. * Melanie Phythian clarified that the funding could be spent anywhere within the agreed boundary but that didn’t preclude people from outside of this area benefitting, e.g. through events etc. She reiterated that the fund would not be as prescriptive as European funding which required postcodes etc. * Christine Sarris spoke of the opportunities to develop connectivity and a wider green network. * Alan Cooke thought that the funding was for Kirkby Town Centre. * Martin Rigley thought a wider boundary was useful to enable a wider opportunity to consider more projects within the scope of the funding. * Sarah Daniel clarified that Board was to discuss and decide on projects to spend the fund on. * Roy Lewis asked what are the Government parameters on spending and boundary rules. Sarah Daniel confirmed that the red boundary line is a proposal and the blue line shows the area the government selected. It is a 10-year project period with flexibility on local priorities. * Melanie Phythian agreed with the discussion that adding the red areas for consideration made sense and added that the blue line boundary is based on the Ordnance Survey Map (ONS). * The Board passed the proposed map changes. Proposed by Roy Lewis and seconded by Amy Fox. * Sarah Daniel confirmed the revised map will be submitted to DLUHC by Monday**.** |
| **Mutual Ventures Introduction – Mark Bandalli** |
| * Mark Bandalli introduced Mutual Ventures and shared a presentation explaining the role of MV. Appointed by ADC to support the Board in the early stages to meet the 1st August deadline.   There is a need for at least one project for each investment theme –   * Safety and security * High streets, heritage, and regeneration * Transport and connectivity. * Mark Bandalli explained the process of the journey of ‘The long-term plan’(LTP) which is a 10-year vision which needs to include the development of a 3- year investment plan to be submitted by 1st August. MV will collect evidence and data, support the consultation and support the Board to define the vision, create a list of potential projects and plan for delivery.   Presentation slides to be shared by email with all attendees/Board members.   * Amy Fox asked an engagement process question for people with poor mental health and people with disabilities. Mark Bandalli explained about reviewing consultation information, identifying gaps in the data and how to engage with different groups. * Stewart Nubley expressed concern over problems in some areas and the need for local specialist knowledge rather than a broad-brush approach which may not fit the locality. Mark Bandalli spoke of understanding context and local input. * Sarah Daniel spoke of reaching out to partners to support the consultation. * Teresa Jackson echoed the comments and stressed the importance of capturing views of whole communities. * Cllr Matt Relf– spoke of a balance between big strategic thinking and smaller projects. * Mark Bandalli explained the timeline for the period until submission and what would be brought to board meetings during this time. * Simon Martin had a data sources query explaining there are different ways of looking at and analysing the information. * Mark Bandalli clarified that details will be shared. * Stewart Nubely suggested speaking to teenagers and going into schools. * Mark Cawar suggested young people be involved in implementation of the plan – break it down into different areas of Kirkby. * Sarah Daniel asked people to be involved in an Engagement Group – anyone interested to let ADC know via email: [events@ashfield.gov.uk](mailto:events@ashfield.gov.uk) by the end of the day. * Mark Bandalli spoke of his experience in this field of work and in supporting local authorities. * Martin Rigley then summarised this section. |
| * **Engagement, development of the vision and investment plan** * Sarah Daniel asked that the Board agree the Terms of Reference and Code of Conduct. * After discussion, this was proposed by Cllr Matt Relf and seconded by Teresa Jackson. |
| **Any other business**   * Angie Peppard echoed consultation thoughts and expressed concern over including Annesley and expressed concerns that the funding could be stretched too thinly. Asked about Our Centre – Declaration of Interest as different people may attend the meeting. * There was no other business. |
| **Timings and days for next meetings**  It was agreed that the meetings would alternate between Wednesday and Friday and the hybrid format would continue. Monthly meetings were agreed in the short-term until the plan has been developed and submitted. |
| **Date of next meeting – TBC** |