

Kirkby Neighbourhood Board Meeting

Friday 11th April
10am - 11:30am

**Hybrid – Meeting Room 1, Council Offices, Urban Road
& Microsoft Teams**

AGENDA

- 1. Introductions – All**
- 2. Overview of new Programme and Submissions – Sarah Daniel**
- 3. Boundary Review – Hollie Maxwell-Smith**
- 4. Formal Documents and Membership (including Subgroup Membership) – Hollie**
- 5. Engagement – Sarah**
- 6. Any other Business – All**
- 7. Date of Next Meeting and Frequency of Meetings – All**

ATTENDEES

Name	Position on Board	Position/Organisation	Present
Martin Rigley	Chair	Project Manager, Alliance Procurement Solutions Ltd	✓
Amy Fox	Board Member	Senior Marketing & Fundraising Manager, Portland College	✓
Angela Bentley	Sub for Lee Anderson	MP Office	
Angie Peppard	Board Member	Our Centre	
TBC	Board Member	Police and Crime Commissioner	
Cllr Chris Huskinson	Board Member	Executive Lead Member for Leisure, Health & Wellbeing, Ashfield District Council	
Cllr Matthew Relf	Board Member	Executive Lead Member for Growth, Regeneration and Local Planning, Ashfield District Council	✓
Cllr Zadrozny	Board Member	Member for Nottinghamshire County Council (Leader of Ashfield District Council)	
Daniel Howitt	Sub for Police and Crime Commissioner		
Dianne Holmes	Board Member	Head of Curriculum, Academy Transformation Trust Further Education (ATTFE)	
TBC	Board Member	Strategic Lead, Active Notts.	
Katie Roberts	Board Member	General Manager, Kirkby Leisure Centre, Everyone Active	
Kelvin Eatherington	Board Member	Enterprising Ashfield Project and Interim Economic Programme Manager, NTU	✓
Lee Anderson, MP	Board Member	MP for Ashfield and Eastwood	
Louise Knott	Board Member	Vice Principal, West Notts College	
Mark Cawar	Board Member	Feather Partnership	
Olivia Bestwick	Observer	HR Advisor, Van Elle	
Pauline Stojanovic	Sub for Angie Peppard	Our Centre	
Paul Dobson	Board Member	Training and Assessment Manager, Van Elle	
Pete Edwards	Board Member	Chair, Ashfield Health and Wellbeing Partnership	✓
Peter Cribb	Board Member	District Manager, Inspire - Culture, Learning and Libraries	✓
Peter Gaw	Sub for Peter Cribb	Chief Executive Officer, Inspire – Culture, Learning and Libraries	
Roy Lewis	Board Member	KARA (Kirkby Area Residents Association)	✓
Simon Martin	Sub for Dianne Holmes	Vice Principal, Academy Transformation Trust Further Education (ATTFE)	✓
Stewart Nubley	Board Member	Ashfield Spartans Boxing Academy	
Teresa Jackson	Board Member	Trustee, Ashfield Voluntary Action	
Toby Metcalf	Board Member	KARA (Kirkby Area Residents Association)	✓
Andrea Stone	Supporting Officer	Wellbeing Manager, Ashfield District Council	
Christine Sarris	Supporting Officer	Assistant Director – Planning and Regulatory Services, Ashfield District Council	
Emma Lindley	Supporting Officer	Housing Strategy Lead Officer, Ashfield District Council	✓

Hollie Maxwell-Smith	Supporting Officer	Discover Ashfield Lead, Ashfield District Council	✓
John Bennett	Supporting Officer	Executive Director, Place, Ashfield District Council	
Paul Crawford	Supporting Officer	Investment Manager, Ashfield District Council	
Sarah Daniel	Supporting Officer	Assistant Director - Regeneration, Ashfield District Council	✓

Agenda Item	
1	Welcome / Introductions / Apologies – All
	<ul style="list-style-type: none"> • Introductions were made by all. • Apologies were made for Angie Peppard, Christine Sarris, Cllr Huskinson, Cllr Zadrozny, Katie Roberts, Louise Knott, Mark Cawar, Dianne Holmes and Liz Barrett
2	Overview of new Programme and Submissions – Sarah Daniel
	<ul style="list-style-type: none"> • Sarah updated the board on the briefing note for Plan for Neighbourhoods. • The programme has been relaunched and repurposed as the Plan for Neighbourhoods. It has three goals: thriving places, stronger communities, and taking back control. • The programme is still the same amount of funding over the same period of time, but it has been broadened with regards what it can be allocated to. There is also a focus on funding into neighbourhoods and communities that have the greatest need and deprivation. • The original regeneration plan was for three years which has been extended to four years in the new programme. • The main change to the programme is the introduction of additional interventions focused on Housing, Work, productivity & skills, Health and Education & opportunity. There is a summary of these interventions in section 6.0 of the briefing note. New guidance links were also included in this. • Neighbourhood Boards to confirm membership and any proposals to alter the area boundary by 22nd April. Instructions and further guidance will be released shortly. • Spring 2025 - MHCLG review submissions and confirm whether acceptable. Further guidance on fund delivery, Regeneration Plan submission, assessment and approval to be published. MHCLG issues 2025/2026 capacity funding payment once membership and boundary arrangements are agreed. • The main funding allocation has been put back to April 2026, so the board has another year for capacity and preparation. The capacity funding will be released shortly, giving more time to speak to the communities. • 3.0 The Three Goals. • Thriving Places - Places should be able to design public services that are accessible, responsive, and tailored to local need. Investing in our young people's futures and in preventative measures now will ease pressure on services over the longer-term. • Stronger Communities - Empower boards to tackle the root causes of division and disengagement, rebuild relationships, and restore a collective sense of belonging, bringing people together so they can feel proud of their area and safe in their neighbourhood. • Taking back control - Empower people to enter the workplace, workers to progress, and businesses to grow to help kickstart local economic growth. • 6.0 Regeneration Plans • In consultation with their community, the board should generate a vision for the future of their area and set out a pathway for delivery over the 10-year

	<p>programme (and beyond), considering opportunities to attract and combine new and existing private, public, and philanthropic funding streams.</p> <ul style="list-style-type: none"> Boards should work in partnership with their respective local authority and ensure their Mayoral Combined Authority have been consulted on the plan. Local MHCLG colleagues are liaising with EMCCA as to how this can be achieved - there are 7 Neighbourhood Plan areas within the mayoral authority. Boards should feel empowered to build and adapt their existing plans – the government is seeking to build on and improve the previous programme with a new set of strategic objectives to support growth. Capacity funding of £600k is being made available of which £250k has been received with another £200k in April. The remaining £150k is due to be received in 2026-27. The amount of funding is unchanged with a split of 75% Capital and 25% Revenue split.
	<ul style="list-style-type: none"> Martin asked Sarah whether the projects identified will be picked up again or reviewed.
	<ul style="list-style-type: none"> Sarah confirmed that within the guidance there is an emphasis that boards do not need to start this work over should build on what's been done already. The idea would be to revisit the draft projects and conduct more engagement to look at the new interventions listed.
	<ul style="list-style-type: none"> Martin also asked if a representative from EMCCA would observe the board meetings.
	<ul style="list-style-type: none"> This has not yet been confirmed. The Ministry of Housing, Communities and Local Government (MHCLG) are currently reorganising, and we are still awaiting to see who will be in post to support.
	<ul style="list-style-type: none"> Cllr Relf raised a concern with language used within the three goals, regarding the Taking Back Control, as it sounds negative and put forward using 'taking control' instead.
	<ul style="list-style-type: none"> Hollie explained these theme names will fall into the subgroups already in place, such as High Street, Heritage and Transport for Thriving places and the Safe and Happy group for Taking Back Control to fall into, so these likely won't need to be used in our documents.
	<ul style="list-style-type: none"> Martin asked what the timeframe would look like for submission.
	<ul style="list-style-type: none"> Sarah explained the deadline would likely be November time and discussed with the board if this could be ready for mid-October, giving time for engagement and a clear plan of projects for submission.
3	Boundary Review – Hollie Maxwell-Smith
	<ul style="list-style-type: none"> Hollie brought up the previous boundary extension agreed by the board, as this can be resubmitted, so the board need to review and agree a boundary for Kirkby to be submitted.
	<ul style="list-style-type: none"> Roy Lewis and the board discussed extending this boundary to include Portland Park down to Grives Farm, leading down to Nuncargate Road, giving a better link between Kirkby and the Annesley area.
	<ul style="list-style-type: none"> The board agreed to include this area and submit this request.
4	Formal Documents and Membership (including Subgroup Membership) – Hollie
	<ul style="list-style-type: none"> Hollie explained that another aspect of the submission is to confirm Chair, and board membership.

	<ul style="list-style-type: none"> • Since the board establishment there has been some change within roles and also interest in being part of the board. • Potential additions to the board are: • Tracey Bird from Active Notts, Dan Howitt from the Police and Crime Commissioner's Office, a local business from Forest Road, Annesley, an NHS/Integrated Care Board representative, and a Nottinghamshire County Council representative, Emma Lindley as a support officer for ADC (Housing).
	<ul style="list-style-type: none"> • Martin explained when he has spoken to Chairs from other Neighbourhood Boards, their board membership is smaller than the Kirkby one, but he felt it is better to have more board members from different backgrounds and areas of expertise.
	<ul style="list-style-type: none"> • Hollie continued that the subgroups are established with board members, however with the new additions she will send out the subgroup information to all members who can confirm if they would like to join any of these. These have still been meeting and include the funding subgroup, high street heritage and transport subgroup and the safe and happy subgroup.
	<ul style="list-style-type: none"> • Hollie and the board reviewed the draft Terms of Reference.
	<ul style="list-style-type: none"> • The board agreed on the proposed Terms of Reference. • Pete Edwards proposed, and Kelvin Eatherington seconded.
	<ul style="list-style-type: none"> • Hollie reminded the Board the need to review documents every 12 months and has sent out Declarations of Interest Forms for all to complete and return.
5	Engagement – Sarah
	<ul style="list-style-type: none"> • The board had discussed engagement actions previously when looking at the briefing update.
6	Any Other Business – All
	<ul style="list-style-type: none"> • Martin explained the board were in a position to put forward another Chair, if they wished to. He was happy to remain as Chair if they agreed. • Martin excused himself from the meeting so members could discuss.
	<ul style="list-style-type: none"> • Cllr Relf proposed Martin to remain as Chair.
	<ul style="list-style-type: none"> • Pete Edwards seconded this.
	<ul style="list-style-type: none"> • The board agreed for Pete Edwards to remain as vice chair.
7	Date of Next Meeting and Frequency of Meetings – All
	<ul style="list-style-type: none"> • The board discussed having the board meetings every 8 weeks, alternating between Wednesdays and Fridays. • The subgroups will meet between these, and meetings will be put in by supporting officers.