

Terms of Reference	
Name	Discover Ashfield Funding Subgroup
Role	<p>To undertake the role of local assurance for funding programmes and to make recommendations to the board regarding use and allocation of external grant funding.</p> <p>To oversee project and programme evaluation and to make recommendations to the board for the sign off of monitoring and evaluation reports to MHCLG.</p>
Chair	Simon Martin, ATTFE
Vice Chair	Pete Edwards, Ashfield Health & Wellbeing Partnership
Membership	<p>Ashfield District Council – Executive Lead Member for Growth, Regeneration and Local Planning</p> <p>ATTFE – Vice Principal or ATTFE – Principal</p> <p>Ashfield Health & Wellbeing Partnership - Chair</p> <p>Business sector representative</p> <p>Vision West Notts College – Vice Principal</p> <p>Nottingham Trent University – Associate Director</p> <p>Department for Work & Pensions – Performance Lead</p> <p>Citizens Advice – CEO, Central Notts.</p> <p>NHS – Associate Director of Strategy and Partnerships,</p> <p>Sherwood Forest Hospitals Trust</p> <p>Transforming Notts Together – Chief Officer</p> <p>Portland Charity – Deputy Chief Executive Officer</p> <p>NHS ICB – Transformation Manager</p>
Ashfield District Council Supporting Officers	<p>Assistant Director, Regeneration</p> <p>Investment Manager</p> <p>Forward Planning & Economic Growth Team Manager</p> <p>Discover Ashfield Lead</p>
Direction from	The Constitution of the Discover Ashfield Board, Discover Ashfield Board
Direction to	Discover Ashfield Board
Communication to	Discover Ashfield Board, Ashfield District Council S151 Officer, ADC Regeneration team.
Meeting Frequency	As and when required
Decision Making	Whilst the aims of the subgroup are always to have a consensus in decision making, any items requiring a vote will be conducted in an open manner. In the event of a tied vote, the chair shall have one casting vote. Any member with a declaration of interest on the said decision will abstain from voting.
Quorate requirement	1/3 of members
Minuted by	Ashfield District Council

Responsibilities	Review funding applications and any any other matters related to funding as required by the Board. <ol style="list-style-type: none">1. Ensure resourcing capacity is available to undertake the required work.2. Provide recommendations to the Board regarding allocation of funding, submission of funding bids and any other matters related to funding as required by the Board.3. To oversee project and programme evaluation and to make recommendations to the board for the sign off of monitoring and evaluation reports to MHCLG.4. Follow the Discover Ashfield Constitution, including declarations of interests etc.5. Uphold the Seven Principles of Public Life (the Nolan Principles).
Approved Date: 20 th March 2025	
Signed by Chair - Simon Martin: 	