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DISCOVER ASHFIELD ANNUAL GENERAL (AGM) MEETING

Friday 17th March 2023

9:00am arrival for 9:20am start

Hybrid – Microsoft Teams & Conference Room, Vision West Notts College, Derby Road, NG18 5BH.

Attendees

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| **ATTENDEES** | | | |
| **Name** | **Position on Board** | **Position/Organisation** | **Present** |
| **Martin Rigley MBE** | **Chair / Theme Lead – Succeed in Ashfield** | **Managing Director, Lindhurst Engineering** | **√** |
| **Louise Knott** | **Vice Chair** | **Vice Principal, West Nottinghamshire College – joined the meeting at 9.50am** | **√** |
| **Darron Ellis** | **Theme Lead – More to Discover** | **Historian, Sutton Living Memory Group** |  |
| **Liz Barrett OBE** | **Theme Lead – Love Where You Live** | **Principal, Academy Transformation Trust Further Education (ATTFE)** | **√** |
| **Pete Edwards** | **Theme Lead – Be Happy, Be Healthy** | **Chair, Ashfield Health and Wellbeing Partnership** | **√** |
| Callum Parr MYP | Board Member | UK Youth Parliament Steering Group Representative for the East Midlands |  |
| Claire Ward | Board Member | Chair of Sherwood Forest Hospitals NHS Foundation Trust |  |
| Christopher Baron | Substitute for Lee Anderson, MP | Office Manager, Ashfield & Eastwood MP’s Office | **√** |
| Cllr Christian Chapman | Board Member | Scrutiny Rep, Ashfield District Council |  |
| Cllr Helen-Ann Smith | Board Member | Deputy Council Leader, Ashfield District Council |  |
| Cllr Daniel Williamson | Board Member | Annesley and Felley Parish Council |  |
| Cllr Matthew Relf | Board Member | Portfolio Holder, Planning & Regen, Ashfield District Council | **√** |
| Cllr Keith Girling | Notts County Council Representative | Economical Development and Asset Management, Notts County Council |  |
| David Ainsworth | Board Member | Director of Sherwood Forest Hospitals Trust | **√** |
| Dave Williams | Substitute for Jean Sharpe | Partnerships Manager North Nottinghamshire DWP | **√** |
| Edward Johnstone | Board Member | Assistant Principal (Development), Portland College |  |
| Ella McManus | Board Member | Mansfield & Ashfield 2020 |  |
| Fiona Anderson | Board Member | Head of Civic Engagement, Nottingham Trent University (NTU) | **√** |
| Gary Jordan MBE | Board Member | Executive Coach / GMJ Solutions | **√** |
| Ian Bond | Substitute for Peter Graw | Director of Learning, Inspire: Culture, Learning and Libraries |  |
| Jean Sharpe | Board Member | District Operations Lead, DWP | **√** |
| Julia Terry | Board Member | Development Worker, Transforming Notts Together | **√** |
| Kathryn Stacey | Board Member | Chief Executive, Citizens Advice Ashfield | **√** |
| Lorraine Palmer | Board Member | Programme Director, Mid Notts Place Based Partnership |  |
| Lee Anderson, MP | Board Member | MP for Ashfield and Eastwood |  |
| Mark Spencer, MP | Board Member | MP for Sherwood |  |
| Mark Yates | Substitute | PCN Development Managers, Nottingham and Nottinghamshire ICB |  |
| Melanie Phythian | Observer | Towns Fund Policy Advisor, Cities & Local Growth Unit | **√** |
| Peter Gaw | Board Member | Chief Executive Officer, Inspire: Culture, Learning and Libraries |  |
| Paula Longden | Board Member | Deputy Locality Director, Nottingham and Nottinghamshire ICB | **√** |
| Simon Martin | Board Member | Vice Principal, Academy Transformation Trust Further Education (ATTFE) | **√** |
| Stephen Salisbury | Board Member | Idlewells Centre Manager |  |
| Teresa Jackson | Board Member | Chief Officer, Ashfield Voluntary Action |  |
| Tim Hepke | Board Member | ITP Aero |  |
| Theresa Hodgkinson | Board Member | Chief Executive, Ashfield District Council |  |
| Will Morlidge | Board Member | Chief Executive, D2N2 LEP |  |
| Andrea Stone | Supporting Officer | Health and Wellbeing Manager, Ashfield District Council | **√** |
| Alastair Blunkett | Supporting Officer | Service Manager for Neighbourhoods and Environment |  |
| Chris Stephenson | Supporting Officer | Communications Manager, Ashfield District Council |  |
| Christine Sarris | Supporting Officer | Assistant Director – Planning and Regulatory Services | **√** |
| Hollie Maxwell-Smith | Supporting Officer | Project Officer Discover Ashfield, Ashfield District Council | **√** |
| Matthew Neal | Supporting Officer | Service Director of Investment and Growth, Nottinghamshire County Council |  |
| Melanie Wheelwright | Supporting Officer | Forward Planning & Economic Growth Team Manager, Ashfield District Council |  |
| Nathan McNicholas | Supporting Officer | Senior Economic Development Officer, Ashfield District Officer |  |
| Paul Crawford | Supporting Officer | Senior Regeneration Officer, Ashfield District Council |  |
| Robert Docherty | Supporting Officer | Director of Place & Communities, Ashfield District Council | **√** |
| Sarah Daniel | Supporting Officer | Service Manager for Place and Wellbeing, Ashfield District Council | **√** |
| Trevor Middleton | Supporting Officer | Town Centres and Markets Manager, Ashfield District Council | **√** |

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| **1** | **Welcome / Introductions / Apologies** |
|  | Apologies were noted from Darron Ellis, Will Morlidge, Tim Hepke, Theresa Hodgkinson, Stephen Salisbury, Peter Gaw, Ian Bon, Edward Johnstone, Paul Crawford, Louise Knott |
|  | Introduction to Claire Hitchings who as Tim’s substitute from ITP Aero. |
| **2** | **Role of Chair & Vice Chair** |
|  | Martin noted that he was happy to be chair for a further 12 months and Louise Knott had given written consent that she was happy to remain as Vice Chair for a further 24 months. |
|  | Martin asked the board if anyone wanted to put themselves forward for either role which they did not. |
|  | Gary Jordan proposed, and Pete Edwards seconded these decisions. |
|  | Martin asked the board if anyone was in opposition of Louise and himself carrying on with their roles. |
|  | Martin confirmed that he would remain as the Chair of the Discover Ashfield Board for a further 12 months and Louise Knott would remain as Vice Chair for a further 24 months. |
| **3** | **Declarations of Interest** |
|  | Martin asked board members if there were any new declarations of interest to be noted. |
|  | No new declarations were noted. |
|  | The Board were informed that there are physical copies to fill in for their declarations of interest for those in person. |
|  | A digital copy would be sent to all attending virtually or unable to attend. |
| **4** | **Code of Conduct** |
|  | It was noted that the Code of Conduct had no amendments and the board members present had a copy to read and sign. |
|  | A digital copy would be sent to all attending virtually or unable to attend. |
| **5** | **Board Members** |
|  | It was asked if all Board members were happy to remain on the Discover Ashfield board and all agreed. |
| **6** | **Any Other Business** |
|  | There was no other business noted. |
|  | Martin reminded the attendees that the board meeting would begin at 10am for those using Teams they could stay on the call. |