**

DISCOVER ASHFIELD BOARD MEETING**

**Wednesday 31st July**

**9am – 11am**

**Hybrid – Meeting Room 1, Council Offices, Urban Road & Microsoft Teams**

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| **AGENDA** | **Page** |

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| 1.
 | **Welcome / Introductions / Apologies - Martin Rigley**  |  |

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| 1.
 | **Reflections of Previous Meeting - Martin Rigley**  |  |

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| * 1.
 | **Meeting Minutes**  |  |

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| **b**  | **Action Log**  * Delivery Group to discuss Volunteering nominations for the Sheriff of Nottinghamshire Awards.
* Martin to be connected with the Mansfield Place Board.
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| 1.
 | **New Declarations of Interest - ALL**  |  |
| **4.**  | **Mayor projects and Funding update – Sarah Daniel**  |  |
| **5.** | **Destination Management Plan – Hollie Maxwell-Smith** |  |
| **6.** | **Awards Update – Hollie Maxwell-Smith**  |  |
| **7.** | **Theme Lead Reports – Theme Leads**  |  |
|  | **a Succeed in Ashfield – Martin Rigley**  |  |
|  | **b Love Where You Live – Liz Barrett**  |  |
|  | **c More to Discover – Darron Ellis**  |  |
|  | **d Be Healthy, Be Happy – Pete Edwards**  |  |

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| **8.**  | **Board Member Updates – All**  |  |
| **9.** | **Any Other Business – All**  |  |
| **10.** | **Date of Next Meeting – Friday 20th September**  |  |

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|  ATTENDEES  |
| Name | Position on Board | Position/Organisation | Present  |
| Martin Rigley OBE | Chair / Theme Lead – Succeed in Ashfield | Business Development Manager | √ |
| Louise Knott | Vice Chair | Vice Principal, West Nottinghamshire CollegeMA2020 Representation |  |
| Darron Ellis | Theme Lead – More to Discover | Historian, Sutton Living Memory Group |  |
| Liz Barrett OBE | Theme Lead – Love Where You Live | Principal, Academy Transformation Trust Further Education (ATTFE) | √ |
| Pete Edwards | Theme Lead – Be Happy, Be Healthy | Chair, Ashfield Health and Wellbeing Partnership | √ |
| Claire Hinchley  | Board Member  | Acting Director Strategy and Partnerships Sherwood Forest Hospitals  |  |
| Clare Hitchings  | Substitute for Tim Hepke  | Communications Lead, ITP Aero  | √ |
| Christopher Baron | Substitute for Lee Anderson, MP | Office Manager, Ashfield & Eastwood MP’s Office  |  |
| Cllr Helen-Ann Smith | Board Member | Deputy Council Leader, Ashfield District Council |  |
| Cllr Julie Gregory  | Board Member  | Scrutiny Representative, Ashfield District Council  |  |
| Cllr Matthew Relf | Board Member | Executive Lead Member for Growth, Regeneration and Local Planning, Ashfield District CouncilMA2020 Representation  |  |
| Cllr Keith Girling | Notts County Council Representative  | Economic Development and Asset Management, Notts County Council | √ |
| David Williams | Substitute for Shola Olawole | Partnerships Manager North Nottinghamshire DWP |  |
| Edward Johnstone | Board Member | Assistant Principal (Development), Portland College |  |
| Fiona Johnson  | Board Member  | Associate Director, Civic Engagement, Nottingham Trent University (NTU) | √ |
| Gary Jordan MBE | Board Member | Community Engagement and Learning Lead, ATTFE |  |
| Ian Bond | Substitute for Peter Graw | Director of Learning, Inspire: Culture, Learning and Libraries  | √ |
| Jackie Insley | Board Member  | Chief Executive Officer Citizens Advice Central Nottinghamshire | √ |
| Kieran Percival | Observer  | Business Director, Doorcerts | √ |
| Kirsty Blyth  | Substitute for Peter Gaw  | Inspire: Culture, Learning and Libraries |  |
| Leanne Monger  | Board Member  | Interim Programme Director, Mid Notts PBP  |  |
| Lee Anderson, MP | Board Member | MP for Ashfield and Eastwood |  |
| Mark Spencer, MP | Board Member | MP for Sherwood |  |
| Mark Yates | Substitute  | PCN Development Managers, Nottingham and Nottinghamshire ICB  |  |
| Melanie Phythian | Observer | Towns Fund Policy Advisor, Cities & Local Growth Unit | √ |
| Paula Longden  | Substitute for Claire Hinchley  | Associate Director of Strategy and Partnerships Sherwood Forest Hospitals  | √ |
| Peter Gaw | Board Member | Chief Executive Officer, Inspire: Culture, Learning and Libraries  |  |
| Simon Cartwright  | Board Member  | Chief Officer Transforming Notts  | √ |
| Simon Martin | Board Member | Vice Principal, Academy Transformation Trust Further Education (ATTFE) | √ |
| Shola Olawole | Board Member  | North & East Midlands Group Performance Lead, DWP |  |
| Tim Hepke | Board Member | UK Head of Maintenance and Group Property, ITP Aero  |  |
| Theresa Hodgkinson | Board Member | Chief Executive, Ashfield District Council | √ |
| Una Key  | Board Member | Chief Officer, Ashfield Voluntary Action |  |
| Abbie Smith  | Supporting Officer  | Senior Communications Officer, Ashfield District Council  |  |
| Andrea Stone | Supporting Officer | Wellbeing Manager, Ashfield District Council |  |
| Christine Sarris | Supporting Officer | Assistant Director – Planning and Regulatory Services, Ashfield District Council |  |
| Hollie Maxwell-Smith | Supporting Officer | Discover Ashfield Lead, Ashfield District Council  | √ |
| Joelle Davies  | Supporting Officer | Group Manager for Growth, Infrastructure and Development  |  |
| John Bennett  | Supporting Officer  | Executive Director, Place, Ashfield District Council  |  |
| Kate Porter  | Supporting Officer  | Towns Centre Manager, Ashfield District Council  | √ |
| Melanie Wheelwright  | Supporting Officer | Forward Planning & Economic Growth Team Manager Ashfield District Council  | √ |
| Paul Crawford | Supporting Officer | Investment Manager – Regeneration, Ashfield District Council |  |
| Sarah Daniel | Supporting Officer | Assistant Director - Regeneration, Ashfield District Council | √ |
| Sarah Curtiss | Supporting Officer | Service Manager for Communications, Ashfield District Council  |  |

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| **Agenda Item** |  |
| **1** | **Welcome / Introductions / Apologies** |
|  | * Introductions were made by all attendees.
* Apologies were made for Louise Knott, Darron Ellis, Cllr Gregory, Cllr Relf, David Williams, Gary Jordan, Leanne Monger, Peter Gaw, Shola Olawole, Tim Hepke, Andrea Stone, John Bennett, Paul Crawford and Sarah Curtiss.
 |
| **2** | **Review of Previous Meeting – Martin Rigley**  |
| **a** | **Board Meeting Minutes**  |
|  | * All minutes agreed.
 |
| **b** | Action Log (these include actions from the below minutes)  |
|  | * Board members to show an expression of interest to being part of a Volunteering task and finish group.
* Hollie to send DMP out to board members for comment.
 |
| **3** | **New Declarations of Interest – ALL**  |
|  | * Liz Barrett and Simon Martin declared an interest in the vertical farming project.
 |
| **4.** | **Major Projects & Funding Update – Sarah Daniel** |
|  | * Sarah went through the funding update (attached to the agenda pack).
 |
|  | * **Future High Streets Fund**
* Cornerstone Theatre - This project is in the construction phase with risk remaining elevated due to the time pressure on the construction work to stay on programme.
* 9-11 Low Street contract work near completion. Risk is elevated due to the commissioning of the water supply which could have an impact on the timeframe for the new tenant taking on the facilities.
* High Pavement House – The Makerspace coordinator started their role on 1st August. The governance model CIO for the Makerspace is being developed. Risk remains elevated due to the delays in setting up the governance structure.
* Fox Street – The contract work has commenced on site. The initial ground preparation work has uncovered a 2.4-metre-deep culvert and a below ground appraisal of a boundary wall has revealed further works will be required to address the issues.
 |
|  | * **Towns Fund**
* North Kirkby Gateway – The property purchase is progressing. A masterplan has been drafted. Risk remains elevated due to delays, seeking to progress the design and construction phases.
* Kirkby Sports Hub – the team are addressing planning queries relating to the project which will be determined at the planning committee in September. A mini competition is being progressed to secure the principal contractor for the main works to the pavilion, car park and grass pitches.
* Sutton lawn Sports Hub - the team are addressing planning queries relating to the project which will be determined at the planning committee in September. A mini competition is being progressed to secure the principal contractor for the main works to the pavilion, car park and grass pitches.
* Portland Square – Lindum’s have been appointed as the principal contractor for the project. The start date has been delayed due to delays in the Section 278 being completed with the highway authority. Risk remains elevated due to the early cost impact on the contingency.
* Cycling and Walking routes – The design team has completed stage 2 design / feasibility / development appraisal.
* Visitor digital offer – New refinement to the mobile app is being considered to improve accessibility and useability.
* Science Discovery Centre and Planetarium – Project remains on target for completion. A developer has been selected to build the new website.
* Kings Mill Reservoir leisure development – The construction phase remains on programme and within budgets. The team is progressing the operational handover. Risk remains elevated due to delays in discussion with potential operators.
* ADMC – RIBA stage four progressing under a PCSA agreement with the contractor. Internal approvals are being progressed to complete the principal contract agreement once the land purchase and planning are approved.
* Ashfield Construction Centre – Vision West Notts College (VWNC) and Ashfield District Council (ADC) have agreed the purchase of a building in Sutton town centre for a construction centre. The council is progressing the completion of the purchase alongside the long-term lease of the building to VWNC to facilitate the delivery of construction training.
* Ashfield Civil Engineering Centre – the key risk remains elevated in relation to the interdependences with the Council’s redevelopment of the Depot site where the project will be based. Risk remains elevated until a revised programme and milestones are established.
* Enterprising Ashfield – risk remains elevated because the target outputs are behind plan at this point in the programme. The proposal regarding reductions in the number of individual learners and grants has been received and is being reviewed to be presented at the next Board meeting.
* Library Innovation Centres, Kirkby and Sutton – Project planning is progressing for the Sutton project in collaboration with Nottinghamshire County Council. The Sutton site improvement works are now confirmed to start in January 2025.
* West Kirkby Gateway – Surveys are now completed and the order for the demolition of the current building has been placed. The land to the south of Lane End, which was being monitored for a potential purchase and development, has now been submitted for planning permission by a private development for a drive-thru takeaway. Options to improve the access and active travel connectivity adjacent to the site are being explored.
* Green Ashfield – the project delivery plan is being prepared and the procurement strategy is progressing. Risk remains elevated because the programme has slipped due to delays.
* High Street Property Fund – A planning application for the change of use to create two flats above Moor Market and the Banking hub on Lowmoor Road has been submitted.
 |
|  | * **Project adjustment request (PAR) delegated decision.**
* Sarah explained ADC are seeking approval by the board of the reallocation of funds between projects. The high street property fund project and the Porland Square project to address the depleted contingency at the early stages of the contract.
* Following the completion of further surveys and site investigations to eliminate / reduce construction phase risks the issues highlighted below have result in a significant proportion of the project contingency being allocated at the beginning of the works leaving £4,404 of contingency remaining to manage further risk throughout the contract. The cost impact has been listed below. These are:
* 1. Delays relating to design changes and material cost impact.
* 2. Alterations to drainage.
* 3. Impact on contract works delays.
* 4. Unforeseen below ground boundary treatment issues.
* Restore contingency at 10% of contract value at £139,000.
* The proposal is to transfer funds from TF07 High Street Property Fund to the TF12 Portland Square to cover the additional costs identified.
* The property market has recently been reviewed for opportunities and has identified limited opportunities for direct sale with some other properties being monitored which remain long term vacant. Reducing the budget will mean £624,732.19remains within the TF07 High Street Property Fund budget for investment in the Lowmoor Flat renovation and further property acquisition / renovation.
 |
|  | * The board is asked to agree to the transfer of £139,000 of funding between projects as discussed.
 |
|  | * Fiona Johnson proposed, and Pete Edwards seconded.
 |
|  | * **UK Shared Prosperity Fund**
* Hucknall Town Centre – Grants – there have been 18 enquiries, 2 grants awarded and 4 active enquiries. A review has been undertaken of the progress of the Save the High Street (STHC) pilot showing the STHS is progressing well. A further proposal to roll out similar support across the District will be provided to the Board at the next meeting.
* Coxmoor Estate – A project officer has been appointed to focus on the Coxmoor projects.
* Events and Activities – The first 2 events at Selston Country park and the first Hucknall Festival were successful. The next event is Ashfield Show taking place on 9th – 11th August at Sutton Lawn.
* Visitor Economy – The draft Destination Management Plan will be circulated to the Board for review following the meeting.
* Ranger / Activities – Continuing the activities at Mill Waters with volunteers, sessions, and events. Short-term funding is being sought from National Heritage Lottery with UKSPF funding used as match.
* Green Social Prescribing – The proposal for a 2024-2025 delivery plan was agreed by the Board in June and the programme is being developed for delivery.
* Cycling and Walking – The proposal for a 2024-2025 delivery plan was agreed by the Board in June and the programme is being developed for delivery. Community organisations will be able to apply for up to £1,000 to deliver positive activities that improve mental health.
 |
|  | * **Business and Skills update presented by Melanie Wheelwright.**
* Digital Support for local communities -
* This programme is in delivery in partnership with ATTFE.
* Supporting Local Business – The Enterprise Grants are in delivery and the team are currently looking at how the programme can gain additional support and promotion via Enterprising Ashfield and the Accelerator programme. 17 grants have been awarded.
* The planned student programme is being delivered by Ideas4Careers. Engagement with schools, students and parents across the District has commended.
* The Online trading opportunities pilot is being delivered by VWNC at the Idlewells Market.
* Pre-opening ADMC activities remain on track.
* Officers are working closely with the Chamber which is delivering the Accelerator programme which is on track with delivering outputs for Adopting Digital Technologies.
* People and Skills –
* The Futures programme for supporting the economically inactive is in delivery. 32 participants have been engaged and Futures tailor the programme to the individual. All participants have the support of a key worker.
* The programme to support Basic Lifestyles skills is in delivery and Futures have consistent attendance to workshops and are mobilising to deliver on the additional outcomes agreed at the last board meeting.
* Business and Education Collaboration is being delivered by Ideas4Careers. Introductory presentations for parents and carers are underway.
* The Graduate Talent Match programme is being delivered by Graduate Consult. Meetings with nine East Midlands Universities are underway to ensure that students are made aware of the job opportunities with businesses in the area.
 |
|  | * Sarah then continued with a project proposal.
* **E5 Community Vertical Farming.**
* ATTFE College and Sutton Community Academy propose to work in partnership on the Vertical Farming initiative. A space within Sutton Community Academy will be designated for this project. This shared project will explore the process of growing crops and producing food in stacked vertical layers in a controlled environment which represents a domestic setting.
* ATTFE College learners, volunteers and students from Sutton Community Academy will be actively involved in the project and growing. Food grown will be distributed within the District via food banks / pantries. Open days will be held with people encouraged to visit from across the district to see the vertical farming in progress.
* Sarah went through the revenue and capital costs (included in the agenda pack) totalling £87,000.
* The Board were asked to consider and approve ATTFE’s proposal.
 |
|  | * Cllr Girling asked what the project entails and if the board could have more information. He asked if it was on an industrial scale or if people without a garden could do this in their homes.
 |
|  | * Martin asked if Nottingham Trent University (NTU) were still involved with the project.
 |
|  | * Fiona explained that when NTU looked into delivering the project they found some difficulties with the model not being on university land leading to NTU no longer being able to deliver this however Fiona explained partners are still able to visit the Brackenhurst site and NTU can support the project.
 |
|  | * Liz Barrett explained that vertical veg would be able to be done in a domestic setting by learning new skills and helping people with their bills by growing vegetables.
* A recent incentive was giving out growing packs to residents and they were hugely popular so there is an interest in growing at home.
 |
|  | * Simon Martin elaborated that within the costs there is a line for a van to deliver the produce which is grown to food banks but also to deliver seeds and packs to residents to grow their own.
* This will also be used as a demonstrator van to show how people can grow within their homes.
* Revenue will be used for seeds, information, containers etc.
 |
|  | * Liz explained the project needs to be completed by the end of March 2025.
 |
|  | * Martin asked if there are any challenges with the time of year and growing.
 |
|  | * Liz understands that with the artificial environments being made they will be able to grow all year round.
 |
|  | * Simon commented that the suitable space, such as a shipping container, will be the difficult purchase.
 |
|  | * Martin offered his support with this as he has a history with shipping containers.
 |
|  | * Cllr Girling proposed the decision, and Martin seconded.
 |
|  | * **E24 High Pavement Business hub – rental incentive £35,000.**
* The Board has allocated £35,000 of rental incentives to support businesses to move into High Pavement House which has been renovated. As all the ground floor space has been let there are only 14 units to be let. This means only a budget of £7,985 is required for the rental incentive, leaving £27,015 available.
* It was proposed to use the remainder of the fund to compliment the Future High Streets Investment in properties at the Old Market Place end of Low Street which is within the Conservation Area. The proposal is to work with the landlords in the area to improve the appearance of the properties, many of which have been vacant or neglected for a number of years.
* The Board were asked to consider and approve the reallocation of £27,015 from E24 High Pavement Business Hub to support E24 Low Street improvements.
 |
|  | * Simon Martin proposed the decision, and Fiona Johnson seconded.
 |
|  | * **Kirkby Long-Term Plan for Towns.**
* Work to produce the 10-year vision and three-year investment plan for Kirkby and Annesley has been completed with the plans approved by the Kirkby Town Board on 19th July.
* The Council and board have worked together over the last 3-4 months to develop the plans, which are based on the evidence of issues and challenges and feedback from local residents and businesses. During May there were over 340 responses to the initial survey. The Kirkby Town Board reviewed the feedback and developed a shortlist of projects for further consultation. The second survey ran for two weeks until early July with over 400 people responding.
* Over 80% of residents supported the following proposals:
* Increased use of the Plaza for events and markets
* Improve the look of Kirkby Town Centre.
* Improve the parks
* Improved provision for young people
* Increase funding to local organisations to increase volunteering activities
* Provide funding to refurbish/renovate existing community buildings
* Education activities to increase awareness of the dangers of knife crime
* Increase services and projects that support people with substance abuse, drug and
* alcohol addictions.
* More community events in parks and public spaces scored just under 80%.
 |
|  | * ADC have recently been made aware by MHCLG (formally DLUCH which has reverted to its previous title of Ministry for Housing, Communities and Local Government) that the 1st of August deadline for submitting Long Term Plans had been suspended and that the department will provide further details and confirmation of the revised timelines in due course.
 |
|  | * Theresa Hodgkinson asked Martin to endorse a letter from the MP to raise at Parliament on this.
 |
|  | * Martin agreed and explained himself and Cllr Relf were also drafting a letter.
 |
|  | * **Hucknall Levelling Up Fund.**
* The revised project plan was submitted to MHCLG on 2nd May for approval. A programme manager has been appointed and is developing the project plans.
 |
|  | * **Place Partnership Bid.**
* The bid to Arts Council was successful and we have secured £1m to invest in arts and cultural activity over the next three years. A launch was held on 15th July as part of Inspire/Captivates annual Big Sing and Dance on the plaza in Kirkby.
* Consultation is being undertaken with residents over the summer at events to find out what they’d like to be able to see and do.
* The Council will be issuing an invitation to tender in early autumn to appoint the project team to deliver the programme.
* The Council is acting as the accountable body for the funding with the Ashfield Arts Partnership shaping and driving delivery of the programme.
 |
| **5** | **Destination Management Plan – Hollie Maxwell-Smith** |
|  | * Hollie explained that ADC and partners had been working with consultants to develop a Destination Management Plan (DMP) to build on partnership work and assets we have within Ashfield to promote the visitor economy.
* There was a Visitor economy workshop, meetings with board members and officers along with a visit to sites such as Teversal Visitors Centre, town centres and our local parks.
* The DMP is all about how we will work together to make the most of the exciting developments that are happening across Ashfield by:
* Setting out a clear plan for the visitor economy.
* Concentrating our efforts on key target markets.
* Enhancing our events programme.
* Working more closely across businesses and the public sector.

Using five priority action areas identified:* Discover Your Doorstep – which is all about a proactive marketing campaign targeting a relatively local (circa 30 to 40 minutes travel) audience. The intention is that the content is dynamic – very much ‘what’s on in the Ashfield area’, with regular features.
* Our Events programme – which is about enhancing, in the first instance, our existing programme through generating sponsorship and commercial funding partnerships and seeking to support independent events.

Our longer-term priorities include:* Ashfield Adventures - focusing on our outdoor and activity offer.
* Group and Education markets - building on some of the unique experiences we offer - Sherwood Observatory, King’s Mill facilities and the Woodland Adventure Zone
* Our History Our Culture - developing and interpreting our rich and distinctive heritage offer.

The partnership with Discover Ashfield is vital and within the DA framework we will look to develop working arrangements and groups around the visitor economy including: * A Visitor Economy group – joining our already popular visitor centres, heritage groups, park cafes, churches and more, bringing them together to work in partnership and grow on their successes.
* **An Ashfield Adventures topic group** - We have an enviable range of cycling and walking trails, and outdoor sports activities (including Teversal, Brierley Forest Park, King’s Mill Reservoir and the Woodland Adventure Zone at Portland College), plus modern leisure centres. We are adding significant facilities, including a variety of water sports and a public access high ropes course at King’s Mill, and cycling trails which will deliver an off-road network across the district. Using the delivery of our walking and cycling paths we have an opportunity to work with partners to develop Ashfield Adventures sub brand which will offer car-free visits, linking areas and family opportunities.
* **Group and Education working group** – with our offerings at Sherwood observatory, the woodland adventure zone and Mill Waters we can excel in education for groups and young people, also building on the Ashfield Adventures aspect. Further developments at these sites will significantly add to this offer, enabling us to position Ashfield as a regional centre of excellence for group and indoor/outdoor educational experiences. We can market these through our established groups such as the primary school network and our voluntary group partners. There is also scoped to work with our neighbouring attractions from outside the district.

Ashfield District Council will lead on driving this plan forward. This plan has been developed around what we can realistically deliver within our existing resources (which are more limited than we would like). However, we have an excellent track record of delivering and drawing in external funding for new initiatives and this plan identifies the opportunities we will pursue as funding becomes available. * Hollie confirmed the DMP will be circulated to board members following the meeting for comments.
 |
|  | * Cllr Girling asked if we evaluate the impact that events have on businesses when these take place, in a positive or negative aspect.
* He explained NCC are working closely with Marketing Nottinghamshire and asked if ADC are doing the same.
 |
|  | * Hollie explained herself and Sarah are part of the group who have signed up to the Local Visitor Economy Partnership (LVEP) and are working with Visit Nottinghamshire and local authorities on this.
 |
|  | * Cllr Girling also discussed linking with neighbourhing boroughs and their attractions.
 |
|  | * Hollie confirmed the plan is to bring together our Ashfield assets, visitor centres and churches and then build on this further afield.
 |
|  | * Theresa agreed on connectivity with other local authorities and boards.
 |
| **6** | **Awards Update – Hollie Maxwell-Smith**  |
|  | * Hollie updated the board that work for the Awards in February 2025 is ongoing.
* She ran through the list of awards categories from the previous year and additional ones for:
* Green Ashfield – Awarded to someone or a group whose actions encourage a positive outcome for the environment.
* Great Design Award – Awarded to a person or business who capture high quality building design that is sustainable, innovative and projects a strong sense of place.
* Hollie explained the timeline towards the awards and that they will take place in February 2025.
 |
|  | * Cllr Girling asked if there was an opportunity for sponsorship.
 |
|  | * Hollie confirmed the team are looking into a sponsorship package for this.
 |
| **7**  | **Theme Lead Reports – Theme Leads** |
|  | **Succeed in Ashfield – Martin Rigley**  |
|  | * Martin is continuing to support the Kirkby Town Board as Chair.
 |
|  | * He has visited schools across Ashfield to promote Aspiring Ashfield through Ideas4Careers.
 |
|  | * He attended the ATTFE awards which were brilliant.
 |
| **b.** | * **Love Where You Live – Liz Barrett**
 |
|  | * Liz congratulated Martin for his NTU Outstanding Alumni Award.
 |
|  | * NTU put on a great place-based conference which Liz attended.
* Out of this ATTFE are now looking at a business community network for CIC’s, charities etc in October.
 |
|  | * Liz commented on the new gateway signs across the district which have been refreshed to show an image of the observatory as you come into Ashfield.
 |
|  | * Liz thanked Tracey for her hard work in the holiday activity booklet which as been produced as this will benefit and make a huge impact for residents.
 |
|  | * Liz noted there was an Ashfield Wellbeing Network event that day in Selston bringing people together to access resources.
 |
| **c.** | **More to Discover – Darron Ellis**  |
|  | * There was no update for More to Discover.
 |
| **d.** | **Be Healthy, Be Happy – Pete Edwards**  |
|  | * Pete explained there was a network meeting at Healdswood Community Centre in July which was well attended.
* There was an interesting presentation on the Building Blocks of Health and how these effect people in everyday life including food and nutrition, work and support mechanisms, housing, money and resources including other things.
 |
|  | * Hollie will share the document which came from this with board members.
 |
|  | * There was a presentation from Nottinghamshire Energy Partnership who looked at heater assistance, boiler repair, health checks on your homes and services which are free.
 |
|  | * Pete met with Andrea to discuss the wellbeing network and management team to discuss signing up to the separate groups so they can be included in and invited to specific meetings.
 |
|  | * The next steps will be looking at the strategy as the current is coming to an end shortly.
 |
|  | * Simon Cartwright commented on the issue of housing brought up by Pete and if the board had discussed housing and the link with health.
 |
|  | * Theresa Hodgkinson explained ADC review policies which come out from government to ensure the corporate plan is aligned with this.
* As a local authority they have a nominated officer who attends the ICB Board, as ADC have a responsibility for building social homes and housing and managing / monitoring these.
* Theresa agrees the Discover Ashfield board should be updated on these meetings.
 |
|  | * Cllr Girling explained there is a scheme for free solar panels for homeowners where the power produced but not used goes back to the grid without payment to the homeowner.
* He will look into if council houses can be a part of this scheme and get back to ADC.
 |
|  | * Theresa thanked Cllr Girling and confirmed there is a retrofit programme group set up with some funding from the Combined Authority with projects ready to go but further funding needed.
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| **8.**  | **Board Member Updates - All** |
|  | * Fiona updated on the NTU Conference that a report following this will be circulated to attendees following this.
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|  | * Cllr Girling thanked the board for the last conversation about the firefighters from Ashfield who were killed in World War 2, and these will now be recognised for their war efforts.
* Boots & Berets Awards at Goosedale on 22nd August.
* 12th October there are three coaches going to Eden Camp for veterans, reservists, and adult cadet instructors for a day.
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|  | * Simon Cartwright updated the board on the project he discussed at the last meeting on supporting community hubs and the development of community centres.
* Transforming Notts have signed a partnership with St Marys in Sutton to develop the centre as a community hub. There will be support for the homeless and refugees.
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|  | * Jackie Insley explained Citizens Advice Central had secured funding from Heritage Lottery to fund an advice for outcomes project working along Minds to tackle mental health issues delivering early intervention work in Ashfield.
* They also have a mobile unit which is being recommissioned to reach hard to reach residents across the community.
* Jackie explained they are trying to push on volunteering work within Ashfield to build the numbers of these back up.
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|  | * Ian Bond updated that Inspire Learning are moving into High Pavement House and there will be an open day on Friday 23rd August from 9:30am – 4:30pm for people to have an opportunity to visit the facilities.
* From week commencing 2nd September the facility will be open for learners.
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|  | * Theresa wondered if there could be an opportunity for a task and finish group for volunteering as she is aware many other groups are looking for volunteers in the area.
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|  | * Martin asked the board to express an interest to Hollie if they would like to be part of the Volunteering task and finish group so this could be actioned.
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|  | * Pete added that he has been part of the Integrated Care Service at Meadow House who work with children and young people with disabilities and twice a year they run an event called Preparing for Adulthood.
* He is keen to have the board’s input to having young disabled people and getting businesses invited to these events to promote their apprenticeships and jobs offers.
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|  | * Martin agreed that there are employers wondering how they can get involved so will have a conversation with Pete about this.
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| **10.** | **Date of Next Meeting – Friday 20th September**  |