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| **Checklist of documents** | | |
| 1.15 | Any maintenance orders made by a court |  |
| 1.16 | Order sought to be varied |  |
| 1.17 | Any court order or written agreement about the care of your children |  |
| 2.1(a) | Copy of any valuation of the family home obtained within the last six months. |  |
| 2.1(b) | A recent mortgage statement confirming the sum outstanding on each mortgage |  |
| 2.2(a) | Copy of any valuation of each property obtained within the last six months |  |
| 2.2(b) | A recent mortgage statement confirming the sum outstanding on each mortgage |  |
| 2.3 | Bank, building society and National Savings: last 12 months' statements |  |
| 2.4 | Other investments  Latest statement or dividend counterfoil relating to each investment |  |
| 2.5 | Life insurance policies: documentary evidence of each policy that has a surrender value |  |
| 2.8 | Any valuation of personal belongings individually worth £1,000 or more. |  |
| 2.9 | Charge cards, credit and store card statements for the last 12 months monies and evidence of any loan agreements or hire purchase agreements. |  |
| 2.10 | Evidence of any tax liability |  |
| 2.11(1) | Business accounts for each business for the last 2 financial years |  |
| 2.12(2) | Documentation on which you have based your estimate of the current value of your interest in your business/es |  |
| 2.13(a) | Pensions: recent statement showing the cash equivalent transfer value (CETV) |  |
| 2.13(b) | Copy letter to the pension company or administrators |  |
| 2.14 | Evidence of any other capital assets including, for example, LTIPs, shares in a family business, share option schemes, trust interests |  |
| 2.15 | Earned income: last three months of payslips or proof of earnings |  |
| 2.16(a) | Self-employed or partnership: last tax assessment or, if that is not available, a letter from your accountant confirming your tax liability |  |
| 2.16(b) | Copy of management accounts for the period since your last accounts |  |
| 2.17 | Dividend statement for any current shareholdings |  |
| 2.18 | Evidence of any benefits received |  |
| 2.19 | Evidence of any other income |  |
| 2.20 | Your most recent tax return and tax assessment |  |

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| **Additional notes** |
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| **Royal Court of Jersey** |
| **Judicial Greffe** |
| **IN THE ROYAL COURT OF JERSEY** |
| Please complete this Affidavit fully and accurately. Where any box in not applicable, write “N/A”. |
| **You have a duty to the Court to give a full, frank and clear disclosure of all financial and other relevant circumstances.** |
|  |
| **A failure to give full and accurate disclosure may result in any order the Court makes being set aside, and a costs order being made against you.** |
|  |
| **If you are found to have been deliberately untruthful, criminal proceedings for perjury may be taken against you.** |
|  |
| You must attach documents to the Affidavit where they are specifically sought, and you may attach other documents where it is necessary to explain or clarify any of the information that you give. |
|  |
| Essential documents, which must accompany the Affidavit, are as set out in the **checklist attached.** Do not attach original documents but keep them available for inspection by the other party or the Court. |
|  |
| If there is not enough room on the form for any particular piece of information, you may continue on an attached sheet of paper. |
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| If in doubt about how to complete any part of this form, you should seek legal advice. |

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| **This statement is filed by** | | | | **Date sworn** |
|  | | | |  |
|  | **Advocate** |  | **Solicitor** |  |
| **On behalf of** | | | | **Date sworn** |
|  | **Petitioner** |  | **Respondent** |  |

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| ***In the Royal Court of Jersey*** | | | |
|  | | | |
|  | **Family Division** |  |  |
|  |  | **File No** |  |
|  |  |  |  |
|  |  | **Date sworn** |  |

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| **Between** |  | **PETITIONER** |
|  | **AND** |  |
|  |  | **RESPONDENT** |
|  | **AND** |  |
|  |  | **CO-RESPONDENT** |

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| **AFFIDAVIT OF MEANS** |

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| Part 1 General Information | | | | | | | | | | | | | |
| 1.1 Full Name | | | | |  | | | | | | | | |
| 1.2 Date of Birth | | | | |  | | | | | | | | |
| 1.3 Occupation and Name of Employer | | | | |  | | | | | | | | |
| 1.4 Your Current Address | | | | |  | | | | | | | | |
| 1.5 Description and Place of Residence | | | | | No of bedrooms | | |  | | Names of other occupants | | | |
|  | | | | | Owned | |  |  | | | | | |
| Rented | |  |
| Other | |  |
| 1.6 Housing qualifications | | | | | | | | | | | | | |
| Are you | | | | | | | | | | | | | |
|  | Entitled |  | Licensed |  | | Entitled to work | | |  | | Registered |  | Not qualified |

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| 1.7 If you rent property in whose name is the lease/tenancy? Give the name of the landlord and provide a copy of your lease or tenancy agreement. | | |  | | | | | |
| 1.8a Date of marriage | 1.8b Date of separation | | Tick here if not applicable | | |  | | |
|  |  | |  | | |  | | |
| 1.9 Date of the | | | | | | | | |
| 1.9b Petition / Cross Application | | 1.9b Decree Nisi/ Decree of Judicial Separation / Conditional Order / Separation Order | | 1.9c Decree Absolute / Final Order | | | | |
|  | |  | |  | | | | |
| 1.10 If you have remarried or will remarry, state the date. if you have entered into another civil partnership or intend to do so, state the date: | | | |  | | | | |
| 1.11 Do you live with another person? | | | | Yes |  | | No |  |
| 1.12 Do you intend to live with someone within the next six months? | | | | Yes |  | | No |  |
| 1.13 Details of any children of the family (includes all children that live with you) | | | | | | | | |
| 1.13a Details of child 1 | | | | | | | | |
| Name | | |  | | | | | |
| Date of birth | | |  | | | | | |
| Place of birth | | |  | | | | | |
| Present educational arrangements | | |  | | | | | |
| Future educational arrangements | | |  | | | | | |
| With whom does the child live? | | |  | | | | | |
| 1.13b Details of child 2 | | | | | | | | |
| Name | | |  | | | | | |
| Date of birth | | |  | | | | | |
| Place of birth | | |  | | | | | |
| Present educational arrangements | | |  | | | | | |
| Future educational arrangements | | |  | | | | | |
| With whom does the child live? | | |  | | | | | |

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| 1.13c Details of child 3 | |
| Name |  |
| Date of birth |  |
| Place of birth |  |
| Present educational arrangements |  |
| Future educational arrangements |  |
| With whom does the child live? |  |
| 1.13d Details of child 4 | |
| Name |  |
| Date of birth |  |
| Place of birth |  |
| Present educational arrangements |  |
| Future educational arrangements |  |
| With whom does the child live? |  |
| 1.14 Details of the state of health of yourself and the children, if you think this should be taken into account | |
|  | |
| 1.15 Details of any maintenance order or agreement made in respect of any children of the family. Please provide a copy of any written agreement | |
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| 1.16 If this application is to vary an order, give reasons for asking for the order to be varied and provide a copy of the order to be varied | | |
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| 1.17 Give details of any other court cases between you and your husband/wife/civil partner, whether in relation to money, property, children or anything else. | | |
| Case Number | Type of Proceedings | Court |
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| Part 2 Financial Details | | |
| Capital: Realisable Assets | | |
| FORMER MATRIMONIAL HOME (if owned) | | |
| 2.1 Complete this section in respect of the family home (the last family home occupied by you and your spouse/civil partner) if it remains unsold | | |
| Property name and address |  | |
| Details of who owns the property and the extent of your interest it (i.e. state if it is owned by you solely or jointly with your spouse/civil partner or with others) |  | |
| Current market value of the property. Please provide a written valuation |  | |
| Description of property (i.e. detached, terraced, flat and number of bedrooms/reception rooms) |  | |
| Mortgage company name and address  Please provide your most recent mortgage statement |  | |
| Balance outstanding on any mortgage  - as at what date |  | |
| If a sale at this stage would result in penalties payable under the mortgage (s), state amount |  | |
| Estimate the costs of the sale of the property (2% if the property is in Jersey) |  | |
| Total current value of your net beneficial interest (i.e. market value less outstanding mortgage(s), penalties, if any, and the costs of sale) |  | |
| NET value of your interest in the family home (A) | |  |

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| 2.2 Give details of all other properties, land and buildings in which you have an interest in Jersey or elsewhere. Complete one page for each property you have an interest in. | | |
| Property name and address including Land Registry number, if applicable |  | |
| Details of who owns the property and the extent of your interest it (i.e. state if it is owned by you solely or jointly with your spouse/civil partner or with others) |  | |
| Current market value of the property. Please provide a written valuation |  | |
| Description of property (i.e. detached, terraced, flat and number of bedrooms/reception rooms) |  | |
| Mortgage company name(s) and address(es)  Please provide your most recent mortgage statement(s) |  | |
| Balance outstanding on any mortgage(s)  - as at what date |  | |
| If a sale at this stage would result in penalties payable under the mortgage, state amount |  | |
| Estimate the costs of the sale of the property |  | |
| Legal fees and Estate Agent's fees |  | |
| Total equity in the property (i.e. the market value less outstanding mortgage(s), penalties, if any, and the costs of sale) |  | |
| Total value of the above | |  |
| Total value of the properties on additional pages | |  |
| Total value of all properties (B1) | |  |
| (Not including the family home) | |

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| 2.3 Set out details of all bank, building society and national Savings accounts, that you hold or have held at any time in the last twelve months which are or were in your own name or in which you have an interest. This applies whether any such account is in credit or in debit or not currently being used.  For joint accounts, give your interest and the name of the account holder. If the account is overdrawn, show a minus figure.  Documentation required for the attachment to this section:  For each account listed, please provide copies of all statements covering the last 12 months. | | | | |
| Name of bank or building society, including branch name | Type of account (e.g. current) | Account Number | Name of other account holders (if applicable) | Balance at the date of this affidavit |
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| TOTAL value of your interest in ALL accounts (B2) | | | |  |
| 2.4 Give details of all investments including shares, PEPs, ISAs, LISAs, TESSAs, National Savings investments (other than already shown above), bonds, premium bonds, stocks, unit trusts, investment trusts, gilts, and other quoted securities that you hold or have an interest in.  Documentation required for attachment to this section:  Latest statement or dividend counterfoil relating to each investment | | | | |
| Name | Type of holding | Size of holding | Name of any other holder (if applicable) | Current Value |
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| TOTAL value of your interest in ALL holdings (B3) | | | |  |

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| 2.5 Give details of all life insurance policies including endowment policies which you hold or in which you have an interest, including those that do not have a surrender value. Complete one page for each policy.  Documentation required for attachment to this section:  A surrender valuation quotation for each policy which has a surrender value. | | |
| Name of company |  | |
| Policy number |  | |
| Policy type |  | |
| If the policy is assigned, state in whose favour and amount of charge |  | |
| Maturity date |  | |
| If the policy includes life insurance, state the amount of the insurance and the name of the person whose life in insured |  | |
| Maturity value |  | |
| Current surrender value (if applicable) |  | |
| Total current surrender value of your interest in this policy |  | |
| TOTAL value of your interest in the above policy | |  |
| TOTAL value of your interest in policies on additional pages | |  |
| TOTAL value of your interest in ALL policies (B4) | |  |

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| 2.6 Give details of all MONIES which are OWED TO YOU. Do not include sums owed in director's or partnership accounts which should be included at section 2.13 or 2.15 | | | | |
| Brief description of money owed and by whom | | | | Balance Outstanding |
|  | | | |  |
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| TOTAL value of your interest in ALL monies owed to you (B5) | | | |  |
| 2.7 Give details of all cash savings in excess of £500. You must state where the money is held and the currency in which it is held | | | | |
| Where held | Amount | Currency | Total current value of your interest | |
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| TOTAL value of ALL your cash (B6) | | |  | |

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| 2.8 Give details of personal belongings individually worth more than £1,000. INCLUDE BY WAY OF EXAMPLE   * Cars (gross value) * Collections, pictures, jewellery , contents.   Furniture and household contents. State the resale value, not the purchase price or the insurance value. | | | |
| Where held | Sale value | | Total estimated current value of your interest |
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| TOTAL value of your interest in personal belongings (B7) | | |  |
| TOTAL value of your interest in all realisable assets (B8) | | |  |
| Now add together all the figures in the previous Total boxes (B1-B8) to give the TOTAL current value of ALL your interest in realisable assets | | B |  |

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| Part 2 Financial Details | | | | |
| Capital: Liabilities | | | | |
| 2.9 Give details of any liabilities you have. EXCLUDE liabilities already shown such as:   * mortgages on property dealt with above * any overdrawn bank, building society or National Savings accounts INCLUDE * money owed on credit cards and store cards * bank loans * hire purchase agreements * any Capital Gains Tax which would be payable on the disposal of any of your property   List all charge cards, credit and store cards held including those with a nil or positive balance. Where the liability is not solely your own, give the name(s) of the other account holder(s) and the amount of your share of the liability.  Documentation required:   * charge cards, credit and store card statements for the last 12 months   updated documentation from banks, hire purchase company/ies i.e. and loan company/ies as to monies owed by you | | | | |
| Liability (i.e. total amount owed) | Name of other account holders (if any) | Name of other account holders (if applicable) | Current monthly payments | Total current value of your share of the liability |
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| TOTAL value of ALL your liabilities (C1) | | | |  |

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| Part 2 Financial Details | | | | |
| TAX LIABILITIES | | | | |
| 2.10 Please attach information of ITIS amount | | | | |
| Tax Year | Details of any arrangements made with the Comptroller of Income Tax | Monthly payments made ITIS amount | | Total current Tax Liability |
|  |  |  | |  |
|  |  |  | |  |
|  |  |  | |  |
| TOTAL value of ALL your Tax liabilities (C2) | | | |  |
| Total net value of your liabilities (C1 + C2) | | | C |  |
| Total net value of your personal assets (A+B-C) | | | D |  |

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| Part 2 Financial Details | | | | | | | |
| BUSINESS ASSETS | | | | | | | |
| 2.11 Give details of all your business interests. Complete a separate page for each business you have an interest in.  Documentation to be attached:   1. a copy of the business accounts of the last 2 financial years 2. any documentation on which you have based your estimate of the current value of your interest in this business, for example, a letter from an accountant or a formal valuation   it is not essential to obtain a formal valuation at this stage. | | | | | | | |
| Name of the business | | | |  | | | |
| Briefly describe the nature of the business | | | |  | | | |
| Are you (please tick those applicable) | | | | | | | |
|  | a) Sole trader |  | b) Partner in a partnership with others | |  | | c) Shareholder in a limited company |
| If you are a partner or shareholder, state the extent of your interest in the business (i.e. partnership share or extent of your shareholding compared to the overall shares issued) | | | | |  | | |
| State when your next set of accounts will be available | | | | |  | | |
| If any of the figures in the last accounts are not an accurate reflection of the current position, state why. For example, if there has been a material change since the last accounts, or if the valuations of the assets are not a true reflection of | | | | |  | | |
| Total amount of any sums owed to you by the business by way of a director's loan account, partnership capital or current accounts or the like. Identify where those appear in the business accounts. | | | | |  | | |
| Is there any money you owe the business? If so, please state why and how much. | | | | |  | | |
| Your estimate of the current value of your business interest. Explain briefly the basis upon which you have reached that figure. | | | | |  | | |
| Net value of your interest in this business | | | | | |  | |
| Net value of your interest from other sheets | | | | | |  | |
| TOTAL current value of your interest in business assets (E) | | | | | |  | |

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| 2.12 List any directorships you hold or held in the last 12 months (other than those disclosed in 2.15) |
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| Part 2 Financial Details | | | | |
| PENSIONS (including SERPS but excluding Basic State Pensions) | | | | |
| 2.13 Give details of your pension interests (whether or not in payment). Complete a separate page for each pension.  Documentation required for attachment to this section:   1. A recent statement showing the cash equivalent value (CEV) provided by the trustees or managers of each pension arrangement. 2. If any valuation is not available, give the estimated date when it will be available and attach a copy of your letter to the pension company or administrators from whom the information was sought. 3. Pension Protection Fund ("PPF") compensation entitlement for any scheme you were a member of which has transferred to PPF.   If you have made additional voluntary contributions to any other plan or scheme, you must give the information separately if the benefits referable to such contributions are separately | | | | |
| Name and address of scheme, plan or policy or PPF Board. |  | | | |
| Name of scheme, plan or policy or PPF compensation reference number. |  | | | |
| Type of scheme, plan or policy (e.g. final salary, money purchase, PPF or other). |  | | | |
| Earliest date when the benefit can be taken. |  | | | |
| Bid or cash equivalent value or PPF valuation of those rights. |  | | | |
| Date the CEV or PPF valuation was calculated |  | | | |
| Is the pension in payment or drawdown, or deferred? |  | Yes |  | No |
| If the arrangement is an occupational pension that is paying reduced CEV, please quote what the CEV would have been if not reduced. If this is not possible, please indicate if the CEV quoted is a reduced CEV. |  | | | |
| Is the PPF compensation capped? if so, provide full details. |  | | | |

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| The lump sum payable on death before retirement |  | | | |
| The lump sum payable on death after retirement |  | | | |
| The lump sum payable on leaving active membership of the scheme but before retirement |  | | | |
| The estimated maximum lump payable on retirement (if known) assuming you take the maximum lump sum |  | | | |
| Your estimated monthly pension on retirement (if known) |  | | | |
| Spouse's/civil partner's or dependant's pension on your death in service |  | | | |
| Spouse's/civil partner's or dependant's pension on your death in retirement |  | | | |
| State whether such pension would be lost on divorce |  | Yes |  | No |
| TOTAL value of your pension assets  Bid or transfer value | From above | | |  |
| Additional pages | | |  |
| (F) | Total | | |  |

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| Part 2 Financial Details | | | |
| CAPITAL: OTHER ASSETS | | | |
| 2.15 Earned Income. Give details of your gross and net income (after deduction of ITIS and social | | | |
| Include the following (this list is not exhaustive): | | | |
| * Any personal or business asset not disclosed * Unrealisable assets (not easily converted into cash e.g. shares in a family business) * Specify also any asset that is likely to be received in the foreseeable future, such as an inheritance * Commodities * Futures * Share option scheme, stating the estimated net sale proceeds of the shares if the options were capable of exercise now, or Income Tax would be payable. * Trust interests (including interests under a discretionary trust), stating your estimate of the value of the interest and when it is likely to become realisable. if you say it will never be realisable, or has no value, give your reasons. * Any asset that is likely to be received in the foreseeable future held on your behalf by a third party   Any assets not mentioned elsewhere in this form even if held outside Jersey. | | | |
| You are reminded of your obligation to disclose all your financial assets and interest of any nature | | | |
| Type of Asset | When is it likely to be received /realisable and if not, why not | Total net value of your interest | |
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| TOTAL value of your other assets (G) | | G |  |
| TOTAL value of your net assets (excluding pensions) (D+E+G) | | H |  |
| TOTAL value of your net assets (including pensions) (H+F) | | I |  |

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| Part 2 Financial Details | | | | | | |
| INCOME: Earned income from employment. Complete one page for each employment. | | | | | | |
| Documentation required for attachment to this section:   * Your last three payslips * Your wage slip showing total income from the last full year of employment   Your most recent income tax assessment | | | | | | |
| 2.15 Earned Income. Give details of your gross and net income (after deduction of ITIS and social security payments) in the last financial year, and in the current financial year | | | | | | |
| Name and address of your employer |  | | | | | |
| Job title and brief details of the type of work you do |  | | | | | |
| Hours worked per week/month in this employment | | | |  | | |
| How long have you been with this employer | | | |  | | |
| Explain the basis of your income i.e. state whether it is based on an annual salary or an hourly rate of pay and whether it includes commissions or bonuses | | | |  | | |
| Gross income for the last financial year as shown in your last payslip at the end of the year | | | | |  | |
| Net income for the last financial year as shown in your last payslip at the end of the year | | | | |  | |
| If the payslips attached for the last three months are not an accurate reflection of your normal income briefly explain why | | | |  | | |
| Value of any bonuses or other occasional payments that you receive from this employment not otherwise already shown, including the basis upon which they are paid | | | |  | | |
| Value of any benefits in kind, perks or other remuneration received from this employer in the last year (e.g. provision of a car, payment of travel, accommodation, meal expenses, etc. | | | | | |  |
| Your estimated net income from this employment for the next 12 months. | | | | | |  |
| If this differs significantly from your current income explain why | |  | | | | |
| Estimated total of net earned income from Employment for the next 12 months | | | From above | | |  |
| Additional Pages | | |  |
| Total | | |  |

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| 2.16 Self-Employed or Partnership Income. You will have already given details of your business and provided the last two years accounts. Complete one page for each business.  Give details of annual net profit or loss for the last two accounting years, your share of this figure and tax payable to date of the last accounts and the estimate of income since that date. State the date on which your accounting year begins.  Year 2 should be the most recent year, year 1 the previous year. Please state the "from" and "to" dates for the years concerned.  Documentation required for attachment to this section:   1. A copy of your last tax assessment or, if that is not available, a letter from your accountant confirming your tax liability 2. If net income from the last financial year and estimated net income for the next 12 months is significantly different, a copy of management accounts for the period since your last account.   Nature of income and date your accounting begins. | | | | | | | | |
| Name of Business | Details of the last two accounting periods | | | | | | | |
|  | Net Profit/Loss | | Your share of Profit/Loss | | | Tax payable by you | | |
|  | Year 2 | Year 1 | Year 2 | | Year 1 | Year 2 | | Year 1 |
|  |  |  |  | |  |  | |  |
|  |  |  |  | |  |  | |  |
|  |  |  |  | |  |  | |  |
| Net income SINCE date of last accounts and estimate for the whole year | Net Income | Estimate | You must attach the accounts for the last two completed accounting years | | | | | |
|  |  |
| Value of any benefits in kind, perks or other remuneration received from this business in the last year (e.g. provision of a car, payment of travel, accommodation, meal expenses etc.) | | |  | | | | | |
| Amount of any regular monthly or other drawings that you take from this business | | |  | | | | | |
| If the estimated figure directly below is different from the net income as at the end date of the last completed accounts, briefly explain the reason(s) | | |  | | | | | |
| Estimated net income from self-employment or partnership for the next 12 months. | | | | From above | | |  | |
| Additional pages | | |  | |
| Total | | |  | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2.17 Investment Income (e.g. Dividends, Interest or Rental Income).  Give details of income received in the last financial year, and in the current financial year, and state whether it was paid gross or net of income tax.  You are not required to calculate any tax payable that may arise. | | | | | | | | | |
| Nature of income and the asset from which it is derived | Paid gross or net (select which is applicable) | | | | | | Income received in the last financial year | Current financial year (estimated for the whole year) | |
|  |  | | Gross |  | Net | |  | |  |
|  |  | | Gross |  | Net | |  | |  |
|  |  | | Gross |  | Net | |  | |  |
|  |  | | Gross |  | Net | |  | |  |
| TOTAL Investment Income | | | | | | | | |  |
| 2.18 State benefits, rent rebates (including States pension). Give details of all States and parish benefits and pension benefits received in the last 52 weeks. Include any benefits payable outside Jersey. | | | | | | | | | |
| Nature of income | | Frequency of payment | | | | Total income received in the last 52 weeks | | Current financial year (estimated for the whole year) | |
|  | |  | | | |  | |  | |
|  | |  | | | |  | |  | |
|  | |  | | | |  | |  | |
|  | |  | | | |  | |  | |
|  | |  | | | |  | |  | |
|  | |  | | | |  | |  | |
| TOTAL Benefits | | | | | | | |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| 2.19 Any other income e.g. Maintenance, lodgers, and give details of any other income received in the last 52 weeks.  INCLUDE:   * Any source from which income has been received during the last 12 months (even if it has now ceased)   Any source from which income is likely to be received during the next 12 months | | | |
| You are reminded of your obligation to give full disclosure of your financial circumstances. | | | |
| Nature of income | Frequency of payment | Total income for the last 52 weeks | Current financial year (estimated for whole year) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| TOTAL Other Income | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Part 2 Financial Details | | | |
| SUMMARIES | | | |
| 2.20 Summary of your income | | | |
| Total net income from all sources for the last financial year | | Total net income from all sources for the current financial year (estimated for the whole year) | |
|  | |  | |
|  | |  | |
| 2.21 Summary of financial information | | | |
|  | Reference of the section on this statement | | Value |
| Net value of your interest in the family home | A | |  |
| Total current value of all your interest in other realisable assets | B | |  |
| Total net value of your liabilities | C | |  |
| Total net value of your personal assets (A + B - C) | D | |  |
| Total current value of your business assets | E | |  |
| Total current value of your pension or transfer values | F | |  |
| Total value of your other assets | G | |  |
| Total value of your net assets (excluding pension) (D + E + G) | H | |  |
| Total value of your net assets (including pension) (H + F) | I | |  |

|  |  |
| --- | --- |
| Part 3 Requirements | |
| Capital Needs | |
| * 1. Give the reasonable future capital needs of yourself and of any children living with you. INCLUDE:      + All capital needs for yourself   Capital needs for any children living with you or provided for by you only if these form part of your total capital needs (e.g. housing, car, etc.) | |
| Capital needs of yourself (e.g. housing, car etc.) | Cost |
| Item |
|  |  |
|  |  |
|  |  |
|  |  |
| Subtotal |  |
| Capital needs of child(ren) living with you, or provided for by you INCLUDE:  \* Only those capital needs that are different to those of your household shown above | Cost |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Subtotal |  |
| TOTAL Capital Needs |  |

|  |  |
| --- | --- |
| Part 3 Requirements | |
| Outgoings | |
| 3.2 Household | |
| Item | Monthly Amount £ |
| Food |  |
| Mortgage |  |
| Rent |  |
| Service charge |  |
| Insurance |  |
| Parish rates |  |
| Mobile telephone |  |
| Landline / broadband |  |
| Credit cards / store cards (total) |  |
| HP payments |  |
| TV licence |  |
| TV subscriptions (Sky etc.) |  |
| Electricity |  |
| Gas |  |
| Water |  |
| Oil |  |
| Gardener |  |
| Window cleaning |  |
| Boiler servicing costs |  |
| Housekeeper / cleaning |  |
| Maintenance & service costs - property |  |
| Repair costs - property & white goods |  |
| Pet food |  |
| Vet costs |  |
| Pet insurance |  |
| Total outgoings |  |
| Part 3 Requirements | |
| Outgoings | |
| 3.3. Personal expenses | |
| Item | Monthly Amount £ |
| Shoes |  |
| Clothing |  |
| Car finance payments |  |
| Car insurance |  |
| Fuel expenses |  |
| Car servicing |  |
| Parking |  |
| Child maintenance |  |
| Travel |  |
| Tobacco, cigarettes, vaping |  |
| Entertainment |  |
| Hairdressing |  |
| Beauticians / spa treatments |  |
| Medical needs |  |
| Optician |  |
| Dentist |  |
| Holidays |  |
| Weekend breaks |  |
| Spectacles & contact lenses |  |
| Other |  |
| Total personal expenses |  |

|  |  |
| --- | --- |
| Part 3 Requirements | |
| Outgoings | |
| 3.4 Children's expenses | |
| Item | Monthly Amount £ |
| Shoes |  |
| Clothing |  |
| Nappy and baby-related costs |  |
| Childcare |  |
| After school clubs |  |
| Entertainment |  |
| Activities |  |
| School fees |  |
| School lunches |  |
| School trips / activities |  |
| Out of school activities (regular) |  |
| School equipment |  |
| Hairdressing |  |
| Medical needs |  |
| Travel and holidays |  |
| Optician |  |
| Dentist |  |
| University tuition fees |  |
| University accommodation costs |  |
| Student travel (to/from university) |  |
| Holiday clubs |  |
| Pocket Money |  |
| Contribution towards student living costs |  |
| Total children's expenses |  |

|  |  |
| --- | --- |
| Total expenses |  |
| Part 4 Other Information | | |
| 4.1 Has there been any significant change in your assets or income during the last 12 months? If so, say how and why. | | |
|  | | |
| 4.2 Significant changes in assets or income likely to occur during the NEXT 12 months | | |
|  | | |
| 4.3 Give brief details of the standard of living enjoyed by you and your spouse/civil partner during the marriage/civil partnership | | |
|  | | |
| 4.4 Are there any particular contributions to the family property and assets or outgoings, or to familiy life, that have been made by you, your spouse/civil partner or anyone else that you think should be taken into account? If so, give a brief description of the contribution, the amount, when it was made, and by whom.  INCLUDE:   * Contributions already made   Contributions that will be made in the foreseeable future | | |
|  | | |
| 4.5 Bad behaviour or conduct by the other party will only be taken into account in very exceptional circumstances when deciding how the assets should be divided after divorce / dissolution. If you feel it should be taken into account in your case, identify the nature of the behaviour or conduct below. It is for the court to decide whether it is relevant. | | |
|  | | |
| 4.6 Are you asking the court to put in place any special measures to keep you safe in court? | | |
|  | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Part 4 Other Information | | | | | | |
| 4.7 Give details of any other circumstances which you consider might significantly affect the extent of the financial provision to be made by or for you or any child of the family.  INCLUDE: (the following list is not exhaustive)   * Earning capacity * Disability * Inheritance prospects * Redundancy * Any plans to marry, enter into a civil partnership or cohabit with a partner   Any contingent liabilities | | | | | | |
|  | | | | | | |
| 4.8 If you have remarried/entered into another civil partnership (or intend to) or are living with another person (or intend to), give brief details, so far as they are known, of his or her income, assets and liabilities. | | | | | | |
| Annual Income | | | | | Assets | |
| Nature of income | Value (state whether gross or net, if known) | | | | Item | Value (if known) |
|  |  | Gross |  | Net |  |  |
|  |  | Gross |  | Net |  |  |
|  |  | Gross |  | Net |  |  |
|  |  | Gross |  | Net |  |  |
| Total | | | | | |  |

|  |
| --- |
| Part 5 Order Sought |
| 5.1 If you are able to at this stage, specify what kind of orders you are asking the court to make. Even if you cannot be specific at this stage, if you are able to do so, indicate:   1. If the family home is still owned, whether you are asking for it to be transferred to yourself or your spouse/civil partner or whether you are saying it should be sold 2. Whether you consider this is a case for continuing spousal/party maintenance or whether you see the case as being appropriate for a "clean break".   (A "clean break" means a settlement or order which provides, amongst other things, that neither you nor your spouse/civil partner will have any further claim against the income or capital of the other party. A clean break does not end the responsibility of a parent for a child.)  **c)** If you are seeking a transfer or settlement of any property or assets, identify the property or assets in question. |
|  |
| 5.2 If you are seeking a variation of a pre-nuptial or post-nuptial settlement, you must identify the settlement, by whom it was made, its trustees and beneficiaries, and state why you allege it is a settlement the court can vary. |
|  |
| 5.3 If you are seeking an avoidance order, you must identify the property to which the disposition relates and the person or body in whose favour the disposition is alleged to have been made |
|  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SWORN conformation of the information** | | | | | | | | | | | | | |
| Name | | | | | | | | | | | | | |
| **I** | | | | | (The above named) | | | | | | | | |
|  | | | | |  | | | | | | | | |
|  | | | | |  | | Applicant |  | Petitioner | |  | | Respondent |
| **Address** | | | | |  | | | | | | | | |
|  | | | | | **MAKE OATH and confirm that the information given above is a full, frank, clear and accurate disclosure of my financial and other relevant circumstances.**  ✔ | | | | | | | | |
|  | | | | |  | | | | | | | | |
| **Sworn by the above named** | | | | | **Date of signature** | | | | | | | | |
| **At** | | | | | **On** | | | | | | | | |
|  | | | | |  | | | | | | | | |
| **Before me** | | | | |  | | | | | | | | |
| **A** |  | Solicitor |  | Advocate |  | Commissioner for oaths | | | |  | | Notary public | |

Address all communications to the Family Division, Third Floor, International House, The Parade, St. Helier and quote the case number from page 4. If you do not quote this number, your correspondence may be returned.