

| Learning Outcome | Assessment Criteria | Indicative Content | - |
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| | act us at <u>online.exams@cii.co.u</u> | | | - | r accessibility reasons you require this document in an alternative format, |
|-----------|--|-----|---------------------------------|-------|---|
| 1 | Understand the general | 1.1 | Explain the operation of the | 1.1.1 | Operation of the insurance market. |
| 8 | market practices of personal | | insurance market and the | 1.1.2 | Home insurance policies. |
| Questions | insurances. | | types of products available. | 1.1.3 | Household buildings. |
| | | | | 1.1.4 | Household contents. |
| | | | | 1.1.5 | Common extensions to household policies. |
| | | | | 1.1.6 | Other stand-alone personal lines products. |
| | | | | 1.1.7 | Takaful. |
| | | 1.2 | Describe the risk assessment | 1.2.1 | Basis of risk assessment. |
| | | | process. | 1.2.2 | Proposal forms and statements of fact. |
| | | | | 1.2.3 | Online proposals. |
| | | | | 1.2.4 | Eligibility statements. |
| | | | | 1.2.5 | Surveys. |
| | | | | 1.2.6 | Claims and Underwriting Exchange (CUE). |
| | | | | 1.2.7 | Flood Re. |
| | | | | 1.2.8 | Reinsurance. |
| | | 1.3 | Outline the processes of policy | 1.3.1 | Legal basis of the contract. |
| | | | management. | 1.3.2 | Premiums. |
| | | | | 1.3.3 | Content of the policy documents. |
| | | | | 1.3.4 | Cooling-off periods. |
| | | | | 1.3.5 | Mid-term amendments. |
| | | | | 1.3.6 | Policy renewal. |
| | | | | 1.3.7 | Policy cancellations. |



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| | | 1.4 | Describe the ways in which the | 1.4.1 | Endorsements. |
| | | | terms of cover may be | 1.4.2 | Excesses and franchises. |
| | | | modified. | 1.4.3 | Conditions. |
| | | | | 1.4.4 | Exclusions. |
| 2 | Understand the policy | 2.1 | Describe the scope of cover for | 2.1.1 | Definition of the buildings to be insured. |
| 14 | coverage, underwriting and | | buildings under a household | 2.1.2 | Standard perils causing damage to buildings. |
| Questions | rating considerations of | | insurance policy. | 2.1.3 | Additional items of cover. |
| | household insurances. | | | 2.1.4 | Optional extensions. |
| | | 2.2 | 2.2 Explain the basis of rating and underwriting for a household buildings insurance policy. | 2.2.1 | Standard risks. |
| | | | | 2.2.2 | Non-standard risks, including surveys, Flood Re, reinsurance. |
| | | 2.3 | Describe the scope of cover for contents under a household insurance policy. | 2.3.1 | Definition of the contents to be insured. |
| | | | | 2.3.2 | Standard perils causing damage to contents. |
| | | | | 2.3.3 | Additional items of cover. |
| | | | | 2.3.4 | Optional extensions, including cyber cover. |
| | | 2.4 | Explain the basis of rating and underwriting for contents under a household insurance policy. | 2.4.1 | Standard risks. |
| | | | | 2.4.2 | Non-standard risks, including surveys, Flood Re, reinsurance. |
| | | 2.5 | Explain the scope of cover and | 2.5.1 | Personal possessions. |
| | | | the basis of rating and | 2.5.2 | Money and credit cards. |
| | | | underwriting under common | 2.5.3 | Pedal cycles. |
| | | | extensions to a household insurance policy. | 2.5.4 | Legal expenses. |
| | | | | 2.5.5 | Home emergency. |



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| | | | | | | | | |
| 3 | Understand the policy | 3.1 | Explain policy cover, | 3.1.1 | Pets. | | | |
| 6 | coverage, underwriting and | | underwriting and rating | 3.1.2 | Exotic animals. | | | |
| Questions | | | considerations for domestic | 3.1.3 | Horses. | | | |
| | other personal insurance | 2.2 | ' ' ' ' | 224 | Cin ale taile in a consequence and in a | | | |
| | products. | 3.2 | | 3.2.1 | Single trip insurance policy. | | | |
| | | | underwriting and rating considerations for travel | 3.2.2 | Annual travel insurance policy. | | | |
| | | | insurance. | 3.2.3 | Extensions and exclusions. | Comme | ented [CA1]: Suggestion made by Senior - Helen | |
| | | 3.3 | Explain policy cover, underwriting and rating | 3.3.1 | Personal accident. | | | |
| | | | | 3.3.2 | Sickness. | | | |
| | | | considerations for personal accident and sickness insurance. | 3.3.3 | Additional items of cover. | | | |
| | | 3.4 | Explain policy cover, underwriting and rating | 3.4.1 | Home working. | | | |
| | | | | 3.4.2 | Holiday homes. | | | |
| | | considerations for special | | 3.4.3 | High net worth properties. | | | |
| | | | | | 3.4.4 | Blocks of flats. | | |
| | | | | 3.4.5 | Payment protection. | | | |
| | | | | 3.4.6 | Extended warranty. | | | |
| | | | | 3.4.7 | Gadget insurance. | | | |
| | | | | 3.4.8 | Caravans. | | | |
| | | | | 3.4.9 | Boats and small craft. | | | |



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| 4 | Understand the claims | 4.1 | Explain the duties of parties to | 4.1.1 | Implied duties. | |
| 13 | notification, investigation | | the insurance contract. | 4.1.2 | Express duties. | |
| Questions | and settlement procedures | 4.2 | Explain the process of notifying and investigating a claim. | 4.2.1 | Notification of claims. | |
| | for personal insurances, including relevant case law. | | | 4.2.2 | Investigation of property damage claims. | |
| | including relevant case law. | | | 4.2.3 | Investigation of personal accident claims. | |
| | | | | 4.2.4 | Investigation of liability claims: civil procedure rules. | |
| | | | | 4.2.5 | The role of insurance professionals. | |
| | | 4.3 | 4.3.2 Basis of claims settlements.4.3.3 Contribution, subrogation and4.3.4 Market agreements. | Claims settlement methods: cash, repair, replacement and reinstatemen | nt. | |
| | | | | 4.3.2 | Basis of claims settlements. | |
| | | | | 4.3.3 | Contribution, subrogation and salvage. | |
| | | | | 4.3.4 | Market agreements. | |
| | | | | 4.3.5 | Settlement of personal injury claims. | |
| | | 4.4 | Explain the legal and regulatory processes for dispute resolution. | 4.4.1 | Internal complaints process. | |
| | | | | 4.4.2 | Dispute resolution sourcebook (DISP). | |
| | | | | 4.4.3 | Financial Ombudsman Service. | |
| | | | | 4.4.4 | Arbitration Act 1996. | |
| | | | | 4.4.5 | Mediation. | |
| | | | | 4.4.6 | Other methods of Alternative Dispute Resolution. | |



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| | | | | | | |
| 5 | Understand the main | 5.1 | Discuss the different | 5.1.1 | Direct insurers. | |
| 9 | aspects of the business | | distribution channels for | 5.1.2 | Independent intermediaries and agents. | |
| Questions | environment of personal | | personal insurances. | 5.1.3 | Price comparison websites and aggregators. | |
| | insurances. | | | 5.1.4 | Affinity groups, retailers and membership group | ps. |
| | | | | 5.1.5 | Vets, estate agents, travel agents and tour oper | rators. |
| | | | | 5.1.6 | Banks and building societies. | |
| | | | | 5.1.7 | New entrants. | |
| | | 5.2 | Discuss the different | 5.2.1 | Data storage and document management. | |
| | | | information technology and | 5.2.2 | Quotation systems. | |
| | | | systems used in personal | 5.2.3 | Policy management. | |
| | | | insurance. | 5.2.4 | Claims handling. | |
| | | | | 5.2.5 | Management information. | |
| | | | | 5.2.6 | Meeting regulatory requirements. | |
| | | | | 5.2.7 | Big data. | |
| | | | | 5.2.8 | Social media. | |
| | | | | 5.2.9 | Connected homes. | |
| | | | | 5.2.10 | Cyber security. | |
| | | | | 5.2.11 | Fraud. | |
| | | | | 5.2.12 | Training and competence. | |
| | | 5.3 | Examine the social and ethical | 5.3.1 | Ethical insurers. | |
| | | | considerations within the | 5.3.2 | Religious preferences. | |
| | | | business environment of | 5.3.3 | Vulnerable customers. | |
| | | | personal insurances. | 5.3.4 | Achieving positive customer outcomes. | |



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| | 5.4 | Examine the regulatory considerations within the business environment of | 5.4.1 | Financial Conduct Authority, Consumer Duty and ICOBS. |
| | | | 5.4.2 | The Equality Act 2010. |
| | | | 5.4.3 | The Consumer Rights Act 2015. |
| | | personal insurances. | 5.4.4 | Insurance Distribution Directive. |
| | | | 5.4.5 | CIDRA and The Insurance Act 2015. |
| | | | 5.4.6 | The Enterprise Act 2016. |
| | | | 5.4.7 | Data Protection Act 2018. |
| | | | 5.4.8 | Regulations specific to E-commerce. |
| | | | 5.4.9 | Prudential Regulation Authority. |
| | | | 5.4.10 | Other regulations relevant to personal insurances. |