



Chartered
Insurance
Institute

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AGM NOTICE AND ACCOMPANYING DOCUMENTS

Notice of Annual General Meeting 2025 To all Members of The Chartered Insurance Institute: Notice is hereby given that the Annual General Meeting of The Chartered Insurance Institute, will be held at 13:00 (BST) on Wednesday 15 October 2025 at etc Venues, 8 Fenchurch Place, London, EC3M 4PB. Members will also be able to take part online (see notes overleaf).

Special Business of the Annual General Meeting as prescribed in the Bye-laws (Bye-law 45):

- a) To receive a report from the President.

To receive a report from the Chief Executive Officer.

Ordinary Business of the Annual General Meeting as prescribed in the Bye-laws (Bye-law 44):

- a) To receive and consider the Annual Report and Accounts for the year ended 31 December 2024.
- b) To receive a report on the admission of Fellows and Associates.
- c) To elect the President and Deputy President for the forthcoming year, namely:
- (i) President: Callum Beaton, FCII, Chartered Insurer
 - (ii) Deputy President: Debbie Mitchell, DipPFS
- d) (i) To approve the appointment of Alex Clegg, ACII, Chartered Insurer as Vice President (Local Institute)
- (ii) To approve the re-appointments of Vice Presidents:
- (1) Enas Asiri, FCII, Chartered Insurer (Vice President for International)
 - (2) Suresh Nair, FCII (Vice President for International)
- e) To reappoint Crowe LLP as Auditors for the year ending 31 December 2025 and authorise the Board to agree appropriate terms.
- f) To decide the rate or rates of annual ordinary grant contributions to Local Institutes (to be included overleaf).

Agreed by the CII Board

Helen Phillips, BSc (Hons), PhD, FRSB, DL

Chair, CII Board

22 July 2025



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NOTES TO ACCOMPANY THE NOTICE OF THE ANNUAL GENERAL MEETING (AGM)

We look forward to welcoming you to the Chartered Insurance Institute's Annual General Meeting.

Joining the Annual General Meeting and Voting

Members will be able to attend, participate, and vote in the AGM online or in person.

All eligible* members with a registered active email address will receive an email from Civica Election Services, our AGM service provider, with information on how to join the meeting and vote. This will include unique login details. Members who do not receive this email should contact support@cesvotes.com confirming their full name and CII PIN.

Members are also able to vote using the standard proxy form, which can be found on the CII website and returned by email or post. Members who require a hard copy of the proxy form should email agm@cii.co.uk or telephone 020 7417 3584.

The full Agenda for the AGM and related documents including the proxy form, biographies and Financial Statements are available on the CII's website: www.cii.co.uk/agm.

Proxy forms must be received by 15:00 (BST) on 13 October 2025. Online voting will re-open during the meeting. Please note that members are only entitled to vote once for each resolution. The latest vote placed will be counted; where an individual votes online and submits a hard copy proxy form, only the online vote will be counted. If a member attends and votes in person any previous vote will not be counted.

* Only Members of the Institute are permitted to vote. Bye-law 1 defines Members to mean: "Member of the Institute in any grade except Student Member...". Members must be up to date with their subscriptions in order to be able to vote.

The Chartered Insurance Institute Financial Statements

A rounded abstract of the consolidated financial statements of The Chartered Insurance Institute Group for 2024 is included in this notice. The information shown is extracted from the audited accounts but does not constitute a full set of accounts and so in particular does not include the audit opinion or the accompanying notes. The full financial statements and CII Annual Report of the CII Group are available on the CII's website.

Rate of annual contribution to Local Institutes (Agenda item f)

The motion is that the Ordinary Grants to Local Institutes will total up to 14% of the aggregate subscriptions for Local Institutes' membership and will be allotted to each institute through measurement against an agreed set of performance criteria. No Local Institute will receive a grant of less than £1,000. At the Board's discretion, a Special Grant may be granted to Local Institutes, upon application, for special requirements, provided payment of a Special Grant is justified by a budget produced by the Local Institute in the interests of and which furthers the objects of the CII. Any grants paid are subject to such payments not increasing the reasonable working capital of that Institute.



Extract of The Chartered Insurance Institute Financial Statements						
			2024	2023		
			£m	£m		
Income:						
Membership services and subscriptions			18.8	18.2		
Qualifications			10.4	9.1		
Learning support			16.3	15.2		
Other activities			0.1	-		
Total operating income			45.6	42.5		
Expenditure:						
Membership services and support			(12.5)	(11.5)		
Qualifications and learning			(6.3)	(6.6)		
Learning support			(7.2)	(7.3)		
Central services			(16.6)	(15.7)		
Total operating expenditure			(42.6)	(41.1)		
Net non-operating cost			1.7	(0.7)		
Surplus before taxation			4.7	0.7		
Taxation credit			2.0	1.2		
Net Surplus			6.7	1.9		
Summary consolidated sheet						
Non-current assets			10.7	9.6		
Current assets:						
Stocks and debtors			8.3	7.7		
Cash and short-term deposits			36.9	31.9		
Creditors			(17.7)	(17.5)		
Total assets less total liabilities			38.2	31.7		
Accumulated Funds:						
General			37.9	31.4		
Charitable			0.3	0.3		
Total Funds			38.2	31.7		