



Chartered
Insurance
Institute

Standards. Professionalism. Trust.

Case studies

How your Insurance Institute of India
qualifications can help you achieve CII's
internationally-recognised qualifications



Guidelines for building on Insurance Institute of India (III) qualifications to complete Chartered Insurance Institute (CII) internationally-recognised qualifications

CII recognition of prior learning can assist Licentiates, Associates and Fellows of the Insurance Institute of India (III) to help achieve CII qualifications. The prior learning scheme avoids duplication of study and enables students to achieve CII qualifications within a shorter study period and therefore at a reduced cost compared with an 'exclusively by CII unit' route.

Recognition of prior learning

Licentiates, Associates and Fellows of III may apply for CII recognition of prior learning to complete CII qualifications more quickly and at a lower cost. For details of potential prior learning awards, please visit the Exemptions Search at www.cii.co.uk/prior-learning. You can also find details of the application process, documents required and the fee at the same link.

The CII requires certified copies of the Licentiate, Associate and Fellowship certificate and results transcript to be scanned and uploaded into its on-line application form.

Who can certify your documents?

- a. An Insurance Institute of India representative - to request this, please send your scanned copies to diploma@iii.org.in and mrm@iii.org.in (in the subject, mention "**Recognition of prior learning – CII Qualifications**" for certification/attestation). You will need to include the Insurance Institute of India email, together with the certified copy of your completion certificate and results transcript, within your application. This email must mention the name of the Insurance Institute of India qualification within the body of the message and the Insurance Institute of India representative's contact details must appear within the email signature.
- b. Current CII or Personal Finance Society members - ensure their membership is still current at www.cii.co.uk/membersearch
- c. Solicitors or notaries - ensure you send us the searchable link to their credentials, or if there is no searchable register, please enclose a letter from their regulating body confirming their status as a solicitor or notary.

Please submit a separate application for each Insurance Institute of India qualification completed. This means if you wish to apply based on your Licentiate, Associate and Fellowship you would need to submit 3 applications. Please don't post, email or fax your certified documents because CII only accepts on-line applications.

On receipt of your application, CII will determine your eligibility to a prior learning award. Please claim your offer promptly by making payment. Once CII receives payment, the prior learning will be added to your [learning statement](#). You may find the case studies on the following slides helpful to plan your prior learning applications and route to CII qualifications.

Enrolling for CII qualification units

CII qualification units must be purchased on-line via the CII website: www.cii.co.uk/qualifications or by telephoning **+44 20 8989 8464**. Purchases may be made by card, bank transfer (BACS only) or on a corporate account. For a summary of the prior learning you have claimed and the CII qualification units you have passed, please refer to your CII [learning statement](#)

CII membership and professional designations

CII membership aligns you with high professional standards and demonstrates your ongoing commitment to professional standards. Membership entitles you to a range of benefits including reductions on the price of recognition of prior learning and qualification unit purchases. Once CII members have completed CII qualifications, they may display CII professional designations. CII members are required to undertake the CII's programme of continuing professional development and adhere to the CII code of ethics.

For further details, please visit: www.cii.co.uk/membership/

CII Customer Service

For queries related to CII qualifications, membership, professional designations, fees, etc. Email customer.serv@cii.co.uk, **webchat** or tel: **+44 20 8989 8464**.

Completing the CII Level 3 Certificate in Insurance

Reena is a junior underwriter and has recently completed the Insurance Institute of India **Licentiate** qualification. She wishes to complete the CII **Certificate in Insurance** qualification, although she's not sure what exemptions she's eligible to.

By using the [RPL eligibility checker](#) and referring to her III results transcript, she discovers that she could receive exemptions from 2 CII units – including (W01) Award in General Insurance. These Certificate-level prior learning credits could count towards either the CII Level 3 [Certificate in Insurance](#), Level 4 [Diploma in Insurance](#) or Level 6 [Advanced Diploma in Insurance](#).

Having referred to the CII [insurance qualifications framework](#), she decides that she will begin to study towards the CII Certificate in Insurance.

Knowing that she will ultimately need a minimum 40 CII credits to achieve this, she claims both exemptions. This means that instead of taking two Certificate-level CII units, she can save money and study time. She can invest instead in her next unit, which must be directly assessed by the CII (i.e. not prior learning). As she has claimed an exemption from the (compulsory) W01 and works in underwriting, she chooses either (WUE) Insurance underwriting (non-UK) (15 Certificate-level credits) or (M80) Underwriting practice (20 Diploma-level credits).

On completion of the CII Certificate in Insurance, as a CII member, she is eligible to use the Cert CII professional designation within her email signature.

Prior learning awards for CII's affiliated institutes' qualifications cost 20% of the price of CII qualification units.

Completing the CII level 4 Diploma in Insurance

Raj has recently completed the Insurance Institute of India **Licentiate**ship, **Associate**ship and **Fellow**ship qualifications. He wishes to complete CII **Diploma in Insurance** qualification.

By using the [RPL eligibility checker](#) and referring to his III results transcript, he discovers that he could receive 2 sets of 25 Diploma-level non unit-specific prior learning credits* and exemptions from several Certificate-level units. All these could count towards either the CII Level 3 [Certificate in Insurance](#), Level 4 [Diploma in Insurance](#) or Level 6 [Advanced Diploma in Insurance](#). Having referred to the CII [insurance qualifications framework](#), he decides to study towards the Diploma in Insurance.

Knowing that he will ultimately need 120 credits to achieve this, and a maximum 30 Certificate-level credits may contribute to this total, he plans to bypass the Certificate in Insurance and proceed directly to the Diploma in Insurance. He **doesn't need** to apply based on his **Licentiate**ship because he would be eligible to the maximum permitted 30 Certificate-level credits based on his III Associate

ship qualification. He therefore makes **2 separate applications** – one for his III Associate

ship and one for his III Fellowship. He claims both sets of 25 Diploma-level credits and just 2 sets of 15 Certificate-level credit exemptions, taking his prior learning to 80 CII credits.

He then passes both the core CII law and business units to reach the 120 CII credits required for the Diploma in Insurance. As a CII member, he is eligible to use the Dip CII professional designation within his email signature.

*The non unit-specific credits count like credits for CII units without barring CII units.

Prior learning awards for CII's affiliated institutes' qualifications cost 20% of the price of CII qualification units.

Completing the CII Level 6 Advanced Diploma in Insurance

Mandip, a broker, has recently completed the Insurance Institute of India **Licentiate**ship, **Associate**ship and **Fellowship** qualifications and wishes to complete CII **Advanced Diploma in Insurance** qualification.

By using the [RPL eligibility checker](#) and referring to the III results transcript, Mandip identifies a potential prior learning award of 2 sets of 25 Diploma-level non unit-specific prior learning credits* and several exemptions from Certificate-level units. These credits could count towards either the CII Level 3 [Certificate in Insurance](#), Level 4 [Diploma in Insurance](#) or Level 6 [Advanced Diploma in Insurance](#). Having referred to the [insurance qualifications framework](#), Mandip decides to build on the nationally-recognised III qualifications to aim for the internationally-recognised CII level 6 [Advanced Diploma in Insurance](#), ACII designation and Chartered Insurance Broker title.

Mandip makes **three** separate prior learning applications – one for **each** of the III qualifications. After claiming the full prior learning offer, Mandip subsequently passes the core (M05) Insurance law and (530) Economics and business units directly with the CII. Having now achieved the CII Level 4 [Diploma in Insurance](#), as a CII member, Mandip's email signature now proudly displays the Dip CII professional designation.

Having referred to the [insurance qualifications framework](#), Mandip requests a CII [learning statement](#) and chooses the remaining CII units, most of which are at Advanced Diploma-level, to complete the CII level 6 [Advanced Diploma in Insurance](#). As a CII member Mandip's professional designation is upgraded to ACII. Following a successful application to use a CII [Chartered title](#), both ACII and Chartered Insurance Broker have been added to Mandip's email signature.

The prior learning award reduces the number of CII qualification units required and reduces study time and cost.

*The non unit-specific credits count like credits for CII units without barring CII units.

Prior learning awards for CII's affiliated insurance institutes' qualifications cost 20% of the price of CII qualification units.