



Chartered
Insurance
Institute
Standards. Professionalism. Trust.

Chartered Insurance Institute
3rd Floor
20 Fenchurch Street
London EC3M 3BY
T: +44 (0)20 8530 0865
W: cii.co.uk
E: businessaccount@cii.co.uk

Business Account Set-up details

Registered company name – (This is how your company name will appear on the account, contract and invoices.)

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If your company has previously held an account with the CII please confirm the account number (s) if known:

Registered Company Address:

Address (1)	
Address (2)	
Address (3)	
City	
County / State	
Postcode / Zipcode	
Country	
Phone No.	

Billing / Invoicing:

All Invoices will be issued to the email address provided:

Email address	
Address (1)	
Address (2)	
Address (3)	
City	
County / State	
Postcode / Zipcode	
Country	
Phone No.	

Please indicate the person with authority to sign the Goods and Services contract on behalf of your company:

Name		Email address	
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Company Details:

UK		International	
Company No.*		Company No.*	
VAT Exempt*		DUNS No.	
VAT No.*		Int. Tax Reference	
DUNs No.			

**This is a mandatory field.*



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Primary Authorised Contact

Named person with responsibility / overview of the account:

Forename		Surname	
Title (Mr/Mrs etc)		Preferred name	
Job Title			
CII PIN			
Email address			
Phone No.		Mobile No.	

Additional authorised contacts.

Named persons authorised discuss the account and place orders on behalf of the company:

Forename		Surname	
Title (Mr/Mrs etc)		Preferred name	
Job Title			
CII PIN			
Email address			
Phone No.		Mobile No.	

Forename		Surname	
Title (Mr/Mrs etc)		Preferred name	
Job Title			
CII PIN			
Email address			
Phone No.		Mobile No.	

Forename		Surname	
Title (Mr/Mrs etc)		Preferred name	
Job Title			
CII PIN			
Email address			
Phone No.		Mobile No.	

Forename		Surname	
Title (Mr/Mrs etc)		Preferred name	
Job Title			
CII PIN			
Email address			
Phone No.		Mobile No.	