



**ROYAL
AERONAUTICAL
SOCIETY**



Welcome

Online Resources - pack 1

- UK Aerospace Landscape
- Careers & Employability guidance
- Mentoring
- Careers Service
- More help from RAeS

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

The Royal Aeronautical Society Careers & Skills Team have produced this resource pack to inform and support those with an early interest in aerospace and aviation and those who are looking for a career move into one of the most exciting and innovative sectors. As the industry looks forward into the next 50 years, revolutionary projects will unlock the air as a route to deliver a broad range of new, sustainable services. All the content can be accessed via the links in each section.

If you have any questions please contact: careers@aerosociety.com



ROYAL
AERONAUTICAL
SOCIETY

Into Industry 4.0!

UK Aerospace Landscape

The aerospace industry is at a pivotal moment and the UK can maintain competitive advantage by working to improve the overall air transport system. But what does the current landscape of industry look like right now?

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

As a sector, aerospace & aviation will look to support the ever increasing passenger numbers, which are expected to rise to 7.8 billion by 2036. Advances in propulsion systems, aerodynamics, materials and advanced systems have potential to deliver a step change in commercial aircraft performance and usher in exciting new air transport services.

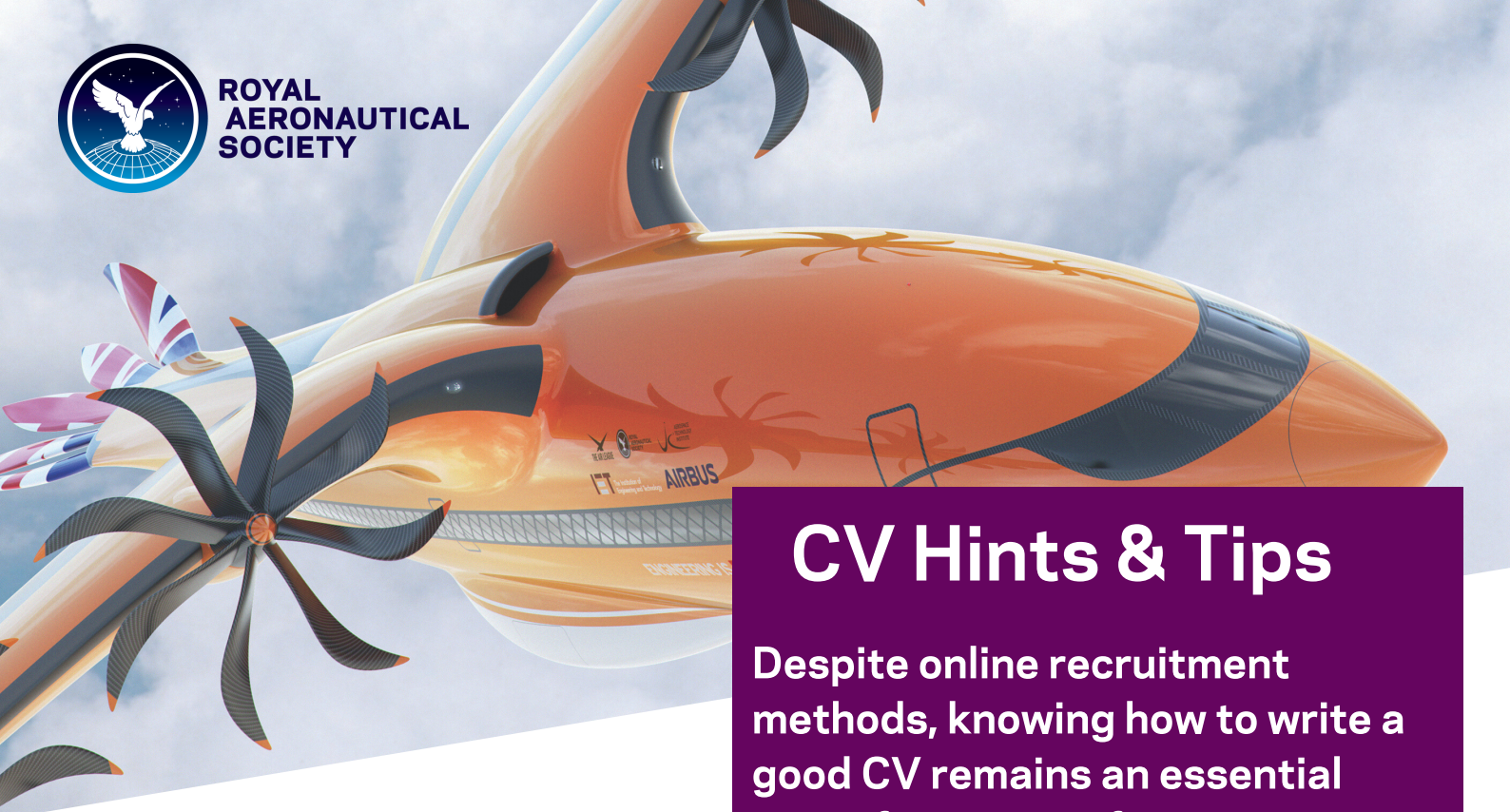
The UK has a large aerospace supply chain and there are 'hotspots' of aerospace manufacturing activity around the country from large 'primes' to small companies within a vast supply chain. To discover the variety of organisations in your area visit:

- **Midlands** – Midlands Aerospace Alliance (MAA)
- **South West of England** – West of England Aerospace Forum (WEAF)
- **North West of England** – North West Aerospace Alliance (NWAA)
- **South East of England** – Farnborough Aerospace Consortium (FAC)
- **Wales** – Aerospace Wales
- **UK-wide incl. special Northern Ireland and Scotland offices** – ADS Group
- **UK Space** – ukspace.com & space.ktnlandscapes.com

careers@aerosociety.com | careersinaerospace.com



ROYAL
AERONAUTICAL
SOCIETY



How to write a good CV

CV Hints & Tips

Despite online recruitment methods, knowing how to write a good CV remains an essential part of preparing for employment. Here are our top tips for aerospace and aviation CVs for the UK market

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

Whether you are applying for your first job in aerospace or are an experienced professional, a few golden rules apply to write a good CV:

- **Structure** – logical layout and order, easy to find information, clearly written
- **Length** – for most professional roles two page CVs are preferred. Pilot and aircraft maintenance CVs can be shorter and academic CVs may be longer but, generally speaking, two pages is usually acceptable, including for more experienced candidates. It is important to be able to summarise your experience into a digestible format.
- **Content** – relevant information, written in appropriate style and language
- **Originality** – use unique examples of your skills, knowledge and experience which makes you stand out from other candidates.
- **Design** – well designed and stylish but be careful not to get carried away with images, colour and fonts
- **No mistakes** – spelling mistakes, untidy presentation, typos or grammatical errors may mean your CV is dismissed entirely. Some dispensation may be made if you are dyslexic or English is not your first language, but it is always a good idea to have your CV proof-read by someone you know who has excellent written English.

Finally, be aware that recruiters only take a few seconds to read a CV before deciding if it is worth pursuing or rejecting, so you should ensure it has instant, but lasting, appeal!

For more support on getting the most out of your CV, visit our [careers in aerospace website](http://careersinaerospace.com).

careers@aerosociety.com | careersinaerospace.com



ROYAL
AERONAUTICAL
SOCIETY

Why do employers use online application forms?

Online Application Forms

Online application forms are used by many employers in the recruitment process. They differ from company to company and can sometimes be quite daunting.

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

For many people detailed online application forms can be a real challenge and even feel like a barrier to entering employment with a particular firm. The answers being sought can often require a lot of detail, asking you to refer to very specific examples or times in your life. Online application forms can often take a long time to complete, and if you are studying and working part-time, you need to find the time to complete them. Remember, when a closing date has passed the form will no longer appear on the company's website so ensure you note all deadlines for applications.

There are usually two types of form, these can include:

- Basic forms which request your personal contact information, and ask you to attach a CV and/or covering letter
- A detailed online questionnaire which asks for specific, in-depth examples of your knowledge, skills and experience, instead of, or in addition to, attaching a CV and/or covering letter

Visit our [careers in aerospace website](http://careersinaerospace.com) to find out more about online application forms.



ROYAL
AERONAUTICAL
SOCIETY



Preparing for interviews

Interviews

Getting to the interview stage is something to be proud of. Many applicants will not have made it to this stage of the recruitment process so your potential employer must like what you have said in your written application!

careersinaerospace.com | [@RAESCcareers](https://twitter.com/RAESCcareers)

Interviews can come in many formats. It may be a face-to-face with one or two people from the organisation you have applied to, or 'panel'-style interview with four-five interviewers. It may be on its own, or part of an assessment centre with other activities to test your skills and abilities. Interviews may cover technical questions and 'soft skill' questions, sometimes these may be broken down into two different interviews. Our **Example Interview Question Matrix** has been designed to help you prepare.

For more help with getting ready for interviews visit our [careers in aerospace website](https://careersinaerospace.com).

careers@aerosociety.com | careersinaerospace.com



ROYAL
AERONAUTICAL
SOCIETY

What skills are aerospace and aviation employers looking for?

Key Skills

Employers not only use technical qualifications and work experience when assessing applications. They also look at key sets of 'soft' skills to help them find future employees who can blend in with their existing team, deal with customers and other clients/suppliers, resolve problems, improve how things are done, work under pressure and progress successfully through their training programmes.

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

These skills and abilities refer to 'transferable' skills which can apply to all kinds of jobs. While a Doctor, Pilot, Aeronautical Engineer, Astronaut and Flight Operations Manager need to have very different specific knowledge to carry out their duties and may have completed specific training in a particular discipline, the skills they need to use this knowledge effectively in the workplace will be the same. For example, the ability to communicate, negotiate, work as a team or lead a team of people.

Think you might have a skills gap?

Try our **skills audit matrix** to help you run your own analysis to see where any gaps in your skills might be. This is a useful exercise to do before your have any interviews and useful to keep a record of any examples of where you have used a particular skill and can also help you prepare for future professional development recognition.

See the [careers in aerospace website](https://careersinaerospace.com) for more information.

careers@aerosociety.com | careersinaerospace.com



ROYAL
AERONAUTICAL
SOCIETY



Networking

Joining networks within your chosen industry helps you make useful contacts, develop your skills and do some good along the way. It can also help you identify career opportunities which may only be advertised 'word of mouth' or help you find a mentor to guide you in your career.

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

What is networking?

Networking is not just making social media connections. It comes in many different forms and can be organic, natural or formal. Essentially, networking is about getting to know people and building knowledge and contacts in the context of your career.

Get involved

It's not just about attending events. Many professional bodies are looking for people to help organise their events, join committees, or volunteer on schools outreach programmes. By joining a local Branch, or Young Persons' network or helping out at events, you will meet all kinds of people, including local employers. It will also help you develop your soft skills, such as planning, communication and teamwork, enhancing your CV and acting as another form of work experience which can provide interesting examples for a job interview and demonstrate you are an active participant in your industry and willing to 'give something back'.

For more information about networking take a look on our [website](https://careersinaerospace.com) and if you want to get involved with us contact: careers@aerosociety.com

careers@aerosociety.com | careersinaerospace.com



ROYAL
AERONAUTICAL
SOCIETY



Mentoring

Alta is an online mentoring platform developed to provide mentoring opportunities and a support network to professional women in the aviation and aerospace sector.

alta.onpld.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

Welcome to alta mentoring

Alta is truly a project designed "by women/for women" as a diverse group of women came together from industry, academia, research and the government to create a platform grounded on evidence and based employees' and employers' needs and industry/academia best practice. Alta is free to use and open to all women working in the sector.

To get started on your alta mentoring journey, simply enter your details, and, once you are accepted on to the scheme, we strongly encourage you to complete our online training modules and videos to help you prepare for your mentoring relationship. You can find your match through the platform and then connect with your mentor/mentee, and revisit the platform as the mentoring relationship progresses.

For more information and to create your profile, visit the [website here](http://alta.onpld.com).



ROYAL
AERONAUTICAL
SOCIETY



Careers Service

The RAeS offers free impartial specialist advice on:

- CVs
- Entry Routes including (Apprenticeships & Graduate opportunities)
- Interviews
- Online Applications
- Current industry trends and related innovations
- Skills Development
- Networking
- Mentoring & more

Contact us to arrange your 1-2-1 appointment

careersinaerospace.com | [@RAeSCareers](https://twitter.com/RAeSCareers)

Helping your career take off!

For more help, the Royal Aeronautical Society Careers Department is your one-stop shop for impartial advice, help and materials on careers in aerospace and aviation – including all types of career pathways, both civil and military, from engineering design and maintenance through to commercial pilots and cabin crew, to business and operations. We can also help experienced professionals seeking further career development within the aerospace industry or need support following redundancy or leaving the armed services.

Our careers service is **FREE** and open to both members and non-members as part of our charitable activities, and that we understand that many people in the industry have been directly affected by the Covid-19 outbreak and we are here to help.

We are also able to offer free group webinars for University and College students to discuss their options, for more information contact: careers@aerosociety.com

careers@aerosociety.com | careersinaerospace.com



ROYAL
AERONAUTICAL
SOCIETY



HAVE A GO...
AT LANDING A PLANE

INTERESTED? ARE YOU:
GOOD WITH NUMBERS?
ABLE TO WORK THROUGH A PROJECT?
GOOD AT PROBLEM SOLVING?
GREAT WITH L.T.



ROYAL
AERONAUTICAL
SOCIETY



**CAREERS IN
AEROSPACE**

Your guide to aerospace and
aviation opportunities
careersinaerospace.com

SAFRAN IN

200+

8

12

90+

More help from us!

- Careers in Aerospace & Aviation LIVE 2020
- Volunteering
- Young Persons Network
- Webinars
- Lectures, Conferences & much more

careersinaerospace.com | @RAESCareers

Get involved!

As well as the main Careers and Employability support, we want you to get involved with us as much as you would like. Our annual recruitment fair is planned for Friday 6 November 2020 to take place once again at our beautiful headquarters building (subject to Covid-19 situation). We also have a number of volunteering opportunities each year, whether that is supporting school outreach events, our presence at air shows or larger skills based shows, such as World Skills live UK at the NEC.

To inform and inspire the next generation:

If you are a full-time student in education, or an apprentice on a recognised apprenticeship scheme, you can join our free Student or Apprentice Affiliate membership and gain access to everything the RAeS has to offer.

Contact: careers@aerosociety.com if you are interested in becoming more involved with us.

careers@aerosociety.com | careersinaerospace.com



**ROYAL
AERONAUTICAL
SOCIETY**

Royal Aeronautical Society Careers & Skills Team **Online Careers & Employability Resources**

Contact us: careers@aerosociety.com | 020 7670 4326

Thank you to ADS Group and AAR Corp for supporting us through this difficult time.



RAeS Careers Service

We are open throughout the Covid-19 crisis from Monday to Friday and can offer online appointments and workshops. All our careers support is free of charge and open to all those needing aerospace and aviation dedicated support. From engineering and maintenance through to airline pilots and cabin crew, to business and operations. We can also help experienced professionals seeking further career development within the aerospace industry.

careers@aerosociety.com | careersinaerospace.com